



District Office

Cecella Dodge - Interim Director

- Appeals (for all functional areas)
- Building Company
- Budget and Resource Allocation
- Crisis Management
- Expansion and Sustainability
- Human Resources
- Human Rights Officer
- School Oversight

Brittany Schmidtknecht - Business Manager

- Accounts Receivable Accounts Payable
- Student Fees and Activity Paperwork
- Substitute Teacher Coordinator
- Payroll
- Background Checks

Joell Pundsack - MARSS/Student Data

- Schedules
- Enrollment
- Skyward Database
- MARSS
- Building C Supplies
- Minnesota Common Course Catalog
- Academic Agreements
- Daily Transportation

High School Office

Dr. Kate Hinton - High School and Activities Assistant Director, High School Students, Teachers and Courses

- Sports, Clubs and Activities
- MSHSL
- Coaches and Advisors
- Academic Eligibility
- Graduation Coordinator
- 9th Grade Orientation
- Building B Facilities
- After School Facilities Usage
- Before School Childcare

Emily Graveen - High School Counselor

- College and Career Planning
- Academic Counseling 9-12
- Academic Improvement Planning 9-12
- ACT and AP Test Coordinator
- Transcripts 9-12
- PSEO Coordinator
- Social and Emotional Support 9-12

Shawn Parker - High School Office Manager, Receptionist Building B

- High School Health Office
- School Website
- Announcements
- Back-to-School Night & School Photos
- BOD packets
- Graduation
- Building B Supplies
- rSchool Calendar
- Activities and Field Trip Transportation
- Activities Support
- Building Keys
- Senior Lock-In Office Support
- Healthy Snack Days/Pizza Day Office Support

Middle School Office

Dr. Lela Olson - Middle School Assistant Director

Middle School Student, teachers, and Courses
Building A Facilities
Professional Development
World's Best WorkForce
Back To School Night
Open House for Prospective Students
Alternate Funding Committee
CEU/Teacher license renewal
Tours
6th Grade Informational Night
Monthly newsletter
Fastbridge administration

Isaac Johnson - Middle School Counselor

Academic Counseling 6-8
Academic improvement planning 6-8
MCA Test Coordinator
PSAT Test Coordinator
Fastbridge results
Transcripts 6-8
Social and Emotional Support 6-8

Amanda Stout - Middle School Office Manager, Receptionist Building A

Middle School Health Office
Attendance
Graduation Reception
MDE Disciplinary Report
Building A Supplies