

MATH AND SCIENCE ACADEMY (MSA)

REPORT OF BULLYING INCIDENT

General Statement of Policy Prohibiting Bullying Toward a Student

An act of bullying, by either an individual student or a group of students, is expressly prohibited on school premises, on school property, at school functions or activities, or on school transportation. This prohibition applies not only to students who directly engage in an act of bullying but also to students who, by their indirect behavior, condone or support another student's act of bullying. This prohibition also applies to any student whose conduct at any time or in any place constitutes bullying or other prohibited conduct that interferes with or obstructs the mission or operations of MSA or the safety or welfare of the student or other students, or materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges. This prohibition also applies to an act of cyberbullying regardless of whether such act is committed on or off school property and/or with or without the use of MSA resources.

No teacher, administrator, volunteer, contractor, or other employee of MSA shall permit, condone, or tolerate bullying.

Apparent permission or consent by a student being bullied does not lessen or negate the prohibitions contained in this policy.

Retaliation against a victim, good faith reporter, or a witness of bullying is prohibited.

False accusations or reports of bullying against another student are prohibited.

MSA will act to investigate all complaints of bullying reported to MSA and will discipline or take appropriate action against any student, teacher, administrator, volunteer, contractor, or other employee of MSA who is found to have violated its Bullying Prohibition Policy (please see policy 514 on MSA's webpage).

Name
(Complainant): _____

Parent's Name: _____

Address: _____

Phone(s) _____

Date of Alleged Incident(s): _____

Name of the person who allegedly bullied you:

If the alleged prohibited bullying was toward another person, identify that person:

Describe the incident(s) as clearly as possible, including such things as: what force, if any, was used; any verbal statements (i.e. threats, requests, demands, etc.). Attach additional pages if necessary:_____

Where and when did the incident(s) occur:_____

List any witnesses that were present or who may have additional information:

This complaint is filed based on my honest belief that _____ has bullied me or another person as set forth in MSA policy 514 (Bullying Prohibition Policy). I hereby certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge and belief.

(Complainant Signature)

(Date)

Received by: (Name of office staff person) _____

Reports of bullying or other prohibited conduct are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law.

Submission of a good faith complaint or report of bullying or other prohibited conduct will not affect the complainant's or reporter's future employment, grades, work assignments, or educational or work environment.