

## **Math and Science Academy**

*Adopted: October 4, 2001*

*Revised: November 6, 2003*

*Revised: October 17, 2016*

### **529 OPEN LUNCH/CAMPUS POLICY**

#### **I. PURPOSE**

The purpose of this policy is to set forth guidelines for allowing students to leave the Math and Science Academy's (MSA) campus during normal school hours for other than academic reasons.

#### **II. GENERAL STATEMENT OF POLICY**

MSA recognizes that there may be times when it is appropriate for students to leave and return to the campus during the regular school day. Field trips and other school-sponsored activities are governed by policies and procedure specific to those occasions. This policy is to be used when no other policy is deemed appropriate.

#### **III. LIMITED PURPOSE**

To recognize outstanding academic achievement or community involvement, MSA intends to allow upper class (grades 11 and 12) students to leave campus during their regularly scheduled lunch period. In addition, flexible scheduling of classes may provide upper class students with additional free periods during the day. This policy is to be followed in allowing those students to leave the campus during their regularly scheduled free periods. Students are not allowed to leave any class early nor return to a class late as a result of exercising this option. Such instances will be treated as if the student is tardy and could lead to the suspension of this privilege.

#### **IV. DECLARATION OF INTENDED USE**

Permission to leave the campus is considered a privilege. No student may assume they will be extended this privilege regardless of his/her own prior experience or the experience of any other student. This privilege may be revoked at any time and for any reason by the MSA Director (Director).

To be considered for this program based on academic success or community involvement, the student must achieve at least one of the following:

- a. A grade point average (GPA) of 3.00 or greater, on the previous semester's grades
- b. Document a minimum of 10 hours of recognized community service in the previous semester.
- c. Have no unexcused absences or tardies on record in the previous semester.

**V. STUDENT RESPONSIBILITY**

- A. Provide the Director with a *Hold Harmless and Waiver of Liability Agreement* signed by the student's parent or guardian expressly permitting the student to leave the MSA campus.
- B. Sign out at the school's main office immediately prior to departing campus.
- C. Sign in at the school's main office immediately upon returning to campus.

**VI. PARENT RESPONSIBILITY**

- A. Provide the Director with a signed *Hold Harmless and Waiver of Liability Agreement* documenting permission for the student to leave the campus.
- B. Advise the school, in writing, of any changes to the student's status.

**VI. LIMITATION ON MSA LIABILITY**

*Hold Harmless and Waiver of Liability Agreement* is incorporated as part of this policy.