

Expansion Sub Committee
Math & Science Academy (Virtually via link)
Thursday April 7, 2022
4:15-5:00PM

Present: Kate Hinton, Andrew Adelman, Jeff Eng, Cecelia, Leigh Ahmad, Erik Fair, Dan Ellingson

Notes:

- Review March BOD decisions (Ellingson)

Draft notes from March 2022 BOD Meeting:

Expansion Decision

Motion to approve up to \$20,000 to engage a consultant to facilitate an RFP process to select an Owner's Representative for Expansion Process.

Moved by: Dan Ellingson Second: Cody Schniepp

Discussion:

Expansion decision was discussed at the workshop.

Vote: 9-yes 0-no 0-abstain

The motion carries.

- Admin Update (Dodge/Hinton)

- Our process moving forward & MDE guidance
 - MDE recommends hiring consultant
- Use of a consultant to do an RFP
 - Help us hire the Building Representative for MSA
- RFP definition
 - Site selection vs. Stay in Place
 - RFP to target Sept/October 2022 feedback to MSA
 - Building should work for the next 20 years
 - Wish list items (cafeteria, loading dock, etc.)
 - Need a few weeks to complete this RFP draft
 - RFP may need 30 days to finalize/decide on winner
 - Owners rep signed by June 20 BOD Meeting
 - Review publically available RFPs from other schools
- Role of the MSA Building Company
 - Can we use our Building Company Board?

- Who all sits on this board?
- Can the BOD grant more authority to Building Company or Expansion Committee?
- Andrew Adelman (Design for Learning)
 - Consultant introduction to the team
 - Could help us with RFP
- FAQs (Group) - we ran out of time to cover this topic.
- How do we get stakeholders engagement further?

Rough timing:

- Jan/Feb 2022 - Finalize BOD recommendation / FAQ document
 - Feb 2022 BOD meeting canceled due to weather
- Mar/Apr 2022- BOD needs to make decision on expansion
 - April BOD - BOD update on RFP/Consultant progress
 - May BOD - Approve RFP
 - June BOD - Decide RFP
- Sept/Oct 2022 - If new site needed, location must be selected
- Mar/Apr 2023 - All financing must be secured
- 2024-25: First year in new building and 25th anniversary of MSA!

This is an open meeting. Members of the public are invited. To attend, RSVP to danellingson@mnmsa.org and he will send you the virtual link.