

Personnel BOD - Sub Committee

Thursday, October 28 4:30 – 5:15pm

[Join with Google Meet](#)

meet.google.com/qtb-xwbp-der

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danellingson@mnmsa.org (Organizer)

~~Jeff Eng~~

Jennifer Bartle

Jessica Heydt

Lisa Anderson

Robert Krueger

Description:

Sub Committee meeting will be held virtually

1) Review previous action items from September 2021 meeting

- The group agreed to meet again on Oct 28 (Dan to setup meeting).
- Target to have a draft survey question (may combine with Climate Survey)
- BOD will need to approve at November meeting
- Questions will be sent out 1st week December, with 7 day followup

2) Review survey(s)

Parent survey targeted to copy 2020 survey (community), shorter and easier to fill out.
Staff survey will target to copy 12-2020 Mid Year climate survey, which is slightly longer.

Notes captured:

- Parent survey needs to have Middle / High School directors questions split out
- Need to address three additional Job Description items for Director
- For staff survey, remove volunteer question, 13, 20, 26, 27, 28, 32, 54
- For staff survey need to modify #24 and #25 (help from admin)

3. Next steps

- Dan to review plan with Cecelia Dodge Friday October 29, 2021
- Dan to ask about Organizational Assessment progress to Admin

- Dan to share draft surveys targeting early November with team
- Surveys should be submitted to BOD packet by Nov 10, for Nov 15th meeting

Items referenced at the meeting:

SPECIAL BOD-DIRECTED TASKS FOR THE 2021-2022 SCHOOL YEAR:

1. To implement a positive school culture, which will include many aspects, one of which will be an organizational assessment.
2. To facilitate the shift in mindset to a growth model, in preparation for expansion.
3. To reevaluate policies and procedures to ensure that our school follows and reflects the ideas represented in our policies, which are consistent with our mission and vision.