

## Personnel Agenda

4.27.20

Members: John G, Jeff E, Jessie H, Heather R, Lisa A, Shannon F, Tom J

Attendees:

1. Questions for the end of this year:
  - a. What is the process that will be used to evaluate and develop staff this year, since we didn't get all of this done?
  - b. What is the process that will be used next year to evaluate the staff?
  - c. Other questions?
2. Finish consolidating the competences list with the MSA Director Job Description.
3. How will the BOD or this committee use this competency list to create goals and an evaluation document?
4. What should we do for the next meeting?
5. Scheduling the next meeting:
  - a. Date: Our next meeting should be on May 25, but that is Memorial Day. So would we like to go earlier to May 18? Or later to May 27? (May 26 is scheduled to be an expansion meeting, so many of us will be at that meeting.)
  - b. Timing: Can we make the meeting a little earlier?