

**Board of Directors**  
**Meeting Minutes: Organizational Meeting**  
**Math & Science Academy**  
**07/26/2023 5pm**  
**Building B Room 302**  
[Youtube](#)

**In Attendance:**

Dan Ellingson  
Wendell Sletten  
Hetal Patel  
Mary Yapp  
Isaac Leonhardi  
Sarah Harms

**Non-voting:**

Randy Vetsch

***Prior to agenda items discussions:***

Ellingson welcomed the Organizational Meeting at 5pm.

Conversation between Vetsch and Ellingson about the creation of the agenda and the role of Administration and the BOD.

Sletten provided a point of clarification that the BOD bestowed authority on Vetsch to curate the agenda for the 7/26/23 meeting.

Ellingson would like to move item b. To the beginning of the meeting and questioned why the BOD would have an appointed member sit in the audience versus seating and having open and honest conversations after seating.

Debate over conflicting legal opinions on whether the BOD currently has officers appointed.

Yapp sought a point of clarification regarding the secretary for July's meeting.

Concerns raised by multiple BOD members regarding that conversations are occurring out of order.

Authorizer Wynne spoke about the discrepancy between the bylaws and policy posted on the website.

Ellingson and Patel discussed whether or not a decision had been made at the end of the last meeting. They determined it was a procedural issue.

**Motion to use the administrative agenda.**

**Moved:** Ellingson      **Second:** Patel

**Discussion:** Yapp understands the difficult position Ellingson is in, as they spent a large amount of time using the posted agenda and the one created by Ellingson in June.

Feels marriage between two agendas is appropriate.

**Yes-6 No-0 Abstain-0**

*The motion carries.*

**Motion to amend the approved agenda, by adding an a1 to the beginning of the organizational meeting, reading the oath to and setting Jensen.**

**Moved:** Ellingson      **Second:** Yapp

**Discussion:**

- Sletten stated that the legal opinions of both attorneys need to be considered, Robert's Rule, and Policy 203.
- Yapp asked for a point of clarification on the schools attorney for 22-23. Ellingson clarified that Jim Martin was the BOD attorney historically.
- Sletten point of clarification that attorney opinion is an opinion, and the BOD has to take the recommendation into consideration when making a decision.
- Discussion of the procedures.

**Yes-2 No-3 Abstain-1** (Leonhardi)

**Motion to amend agenda to have under item m be a 10 minute break and restart with a separate agenda be item a.**

**Moved:** Yapp **Second:** Sletten

**Discussion:** no further discussion

**Yes-6 No-0 Abstain-0**

*The motion carries.*

**Motion to approve the organizational meeting agenda with the correction that was noted on the nomination form regarding eligibility for chair and vice chair seats.**

**Moved-** Patel **Second-** Ellingson

**Discussion-** no further discussion

**Yes- 6 No- 0 Abstain- 0**

*The motion carries.*

**a. BOD Officer Discussion / Voting**

■ *Nomination Forms:*

- Ellingson provided an overview of the history of the elections of BOD officers.

*Ellingson and Sletten are candidates for Chair. No other self nominations.*

**Paper tally calculated by Yapp:** 4 for Sletten, 2 for Ellingson. *Sletten is appointed BOD Chair.*

*Ellingson and Patel are candidates for Vice Chair.*

**Paper tally calculated by Yapp:** 3 for Ellingson, 3 for Patel

**Discussion:** Table vote to research procedures for the event of the tie and for the seating of the future BOD members. Ellingson agrees with Patel that they can carry on without a Vice Chair.

**Motion to revote at the August BOD meeting on the vice chair position to give time for more research in what to do in the event of the tie and for more BOD members to be seated.**

**Moved:**Yapp **Second:**Sletten

**Discussion:** Sletten agreed that more research needs to be done on what to do in the event of a tie.

**Yes-4 No-0 Abstain-2** (Ellingson and Patel)

*The motion carries.*

Leonhardi is a candidate for Treasurer. No other nominations.

*Leonhardi is appointed as the Treasurer unopposed.*

Vetsch received a self-nomination from Harms for Secretary, after the agenda was posted. *Since Harms is running unopposed, Sletten approves Harms as Secretary.*

#### **b. Discussion of Community Board Member Seating (Chair- Sletten)**

- Sletten would like to open the discussion with rules in place limiting each BOD member to 2 minutes and for Vetsch to keep track of time.
- Sletten would like to take 15 minutes to review the second opinion given by RRM (school attorney). Motion did not get a second and failed.
- Ellingson stated that historically the BOD would not entertain the opinion of a community member, but they would tonight. Sletten reminded that the Authorizer advised seeking a second opinion.
  - Ellingson- states that they called for discussion and that the procedure stands. Want to seat someone who has put hours in. Stated open for opinions.
  - Patel- feels that the discussion was unconstitutional due to the eligibility at the time. Should not have been a discussion due to the eligibility at the time. Reiterated that Luedtke mentioned that the discussion would have changed their vote. Luedtke was within their rights to call to change/vacate their vote. Mentioned Section 37 of Robert's Rule says members on the voting side are in the right to ask to change the vote. Same day and meeting, nothing was adjourned.
  - Yapp- not appointed to the BOD in June. Looks at Jensen and the service and tenure brought to the school. When the BOD passed policy 102.2, Jensen did not falter their service to the school. Has no doubt that given the service provided to the school that Jensen would continue to uphold the policies by the BOD.
  - Harms- not appointed to the BOD in June, but was in the audience watching. Agrees that the process was rushed, no Secretary, having Jensen up talking to the BOD did not feel correct. Seeing the two sides of the attorneys. Based on their interpretation of the meeting, they were not appointed ("the motion died"). Stated does not have a full grasp on what happened in the past but is open to further discussion.
  - Leonhardi- not on the BOD in June. When having lawyers with different opinions, does not have enough to say about the legal aspects of the vote. A community member is an individual that is willing to volunteer and help the school. Should issues arise, they should then be dealt with as they occur.
  - Sletten- Argues this is not a discussion about Jensen's character as a person. Reiterated that there were procedural errors in the last meeting. Discussion was not properly held. According to "Robert's Rule" and Policy 203 the actions taken followed the procedure for reconsidering a vote. Former BOD member Luedtke wrote a redaction of their vote, and the attorney did not take that into account when reviewing. Luedtke was within their legal rights to issue their redaction.
  - Ellingson- the redaction was in the original agenda, as they were not able to issue a motion outside of a meeting. Luedtke did not see the redaction in the new agenda, and Ellingson informed them to reach out to Vetsch as they had completed the agenda.
    - Patel- Luedtke, Ellingson, and Ward had originally voted in the affirmative and agreed to back out their vote. Feels it is compelling that the first motion was voided and the second motion after a more through discussion

- Ellingson wants to ensure that proper procedure was followed. Never took a vote to unseat Jensen.
- Sletten- never need a vote to unseat if you're doing a vote of reconsideration. Live video is for the community. Questioning intent when we followed.
- Patel- as a board, left and knew and were in agreement there was not a seating.
- Yapp- reminded that there was not a discussion for community members when Luedtke was brought in. Acknowledge that the community member seat is the most difficult one to fill/seat. What they saw as a process for Luedtke in April was not what they saw in June and is trying to understand the difference in the processes between the two. Concerned that we will have two community member seats if we do not seat Jensen tonight.
  - Sletten and Ellingson can not speak as Sletten was not chair and Ellingson was traveling.
  - Patel stated that the BOD did not express collectively that there was concern or dissatisfaction with the procedure that was done. Ellingson asked an attorney (Jim Martin) to review the procedure to ensure it was followed correctly.

**Motion:** BOD resolution reaffirming and declaring its intent of non-appointment of community member candidate Jensen to MSA's Board of Directors.

**Moved:** Sletten    **Second:**Patel

**Discussion:** Sletten asked for any further discussion. Ellingson stated they think that they are talking about removing. Sletten stated that they are affirming that what happened in that meeting is that they were not seated. Affirming that what was done at that meeting was done correctly and was procedurally correct.

**Yes:**3    **No:**2    **Abstain:**1(Leonhardi)

*The motion carries.*

**Sletten called for 5 minute recess at 6:25pm. Second- Harms**

**c. Teacher Seat Vacancy - Appointment (Chair)**

- Teacher candidate- Teacher Lozano (unable to attend tonight's meeting)

**Motion to appoint Teacher Lozano to the open teacher representative position.**

**Moved:** Sletten    **Second:** Patel

**Discussion:** Yapp asked how the teacher member was solicited. Vetsch clarified that an all staff email was sent out to all teachers and Lozano was the only one that came back as interested. Leonhardi clarified that the email was sent on 6/23. Ellingson stated that they would like to meet them before they voted.

**Yes-4    No-2    Abstain-0**

*The motion carries.*

Leonhardi asked for clarification on why voting today versus at the next meeting. Sletten stated that it was because the item was on the agenda. Patel stated that they would have their oath read at the beginning of the next meeting, and that once seated they would have access to the

**d. Read Oath - Seat new members**

- *No longer needed*

**e. Student Representative Member Role Discussion (Chair)**

- Sletten provided an overview of the student role. Students have received threats and that there was some confusion of their role at the table. Ideas Sletten came up with include mentorship from Administration on what BOD roles are and how to come prepared, sitting off to side versus at the table and brought forward when it is their time.
- Yapp would like to see more information about the entire student body and more student life. Sees that they have a very valid viewpoint from a students perspective that we may not see or know about. Yapp is concerned that we may be limiting student reps based on transportation and ability to get to BOD meetings.
- Patel wants to remind them that they sit in an advisory capacity and that they are students first.
- Sletten stated that current reps elected are full time PSEO. Asked if that needs to be reconsidered. Ellingson reminded that a majority of our upper level students are PSEO and that was an important aspect of the student experience.

**f. 2023-24 BOD Meeting Calendar Date Setting (Chair)**

- Prior to meeting the BOD had discussed moving to other dates. Sletten’s recommendation is to move to the fourth Tuesday evenings. Monday’s and Thursday’s run into some holidays. Yapp stated they recall that there is a report due to the authorizer at the end of the month and inquired on moving to the third Tuesday of the month instead.
- Third Tuesday of the month with the exception of the Month of November and March. That will be on the 3rd monday.
- Discussion on having workshops separate from the BOD meetings. Concern of effectiveness of discussions with meetings that are 5 hours long.

***Agreed upon schedule is below:***

<b>Date</b>	<b>Workshop</b>	<b>Meeting</b>
<b>August 22, 2023</b>	<b>5 to 6 p.m.</b>	<b>6 to 8 p.m.</b>
<b>August 31, 2023</b>	<b>Listening Session</b>	<b>3 to 7 p.m.</b>
<b>September 12, 2023</b>	<b>5 to 7 p.m.</b>	
<b>September 26, 2023</b>		<b>6 to 8 p.m.</b>
<b>October 10, 2023</b>	<b>5 to 7 p.m.</b>	
<b>October 24, 2023</b>		<b>6 to 8 p.m.</b>
<b>November 14, 2023</b>	<b>5 to 7 p.m.</b>	
<b>November 28, 2023</b>		<b>6 to 8 p.m.</b>
<b>December 12, 2023</b>		<b>6 to 8 p.m.</b>
<b>January 9, 2024</b>	<b>5 to 7 p.m.</b>	

January 16, 2024		6 to 8 p.m.
February 6, 2024	5 to 7 p.m.	
February 20, 2024		6 to 8 p.m.
March 12, 2024	5 to 7 p.m.	
March 26, 2024		6 to 8 p.m.
April 2, 2024	5 to 7 p.m.	
April 16, 2024		6 to 8 p.m.
May 7, 2024	5 to 7 p.m.	
May 21, 2024		6 to 8 p.m.
June 11, 2024	5 to 7 p.m.	
June 25, 2024		6 to 8 p.m.
July 16, 2024	Organizational Meeting	5 to 8 p.m.

**g. Open Forum Expectations (Chair)**

- Slatten provided an overview of the open forum and why the livestream was paused.
  - Concerns that some open forums were violating open forum guidelines and were not
  - Ellingson would like to see clear guidance on times, clearly identifying people, not addressing topics that are not allowed due to nature of the topic
  - Patel suggested a sign up that is submitted prior to the meeting to the Chair/Director to be approved to ensure that they are on topic
  - Yapp- concerned that this may be a fine line of censorship of ability to speak and not creating a culture of trust. Gave the example of District 833’s open forum form.

**h. MSA Committee Structure (Vetsch)**

- Vetsch provided an overview of placing consistency over committees. Note it was not linked in the organizational document, but is linked in their Director’s Report. Referenced MACS committee structure policies and that the school committees are subject to open meeting laws. Advisory committees also would follow open meeting laws.
- Ellingson clarified that the meetings would need to be in person.
- Vetsch provided a list of the committees and that their proposal is that Finance and Governance are BOD committees, AFC is a sub-committee of the Finance Committee

(and potential for more sub committees as it grows). Acknowledged lack of consistency of scheduled meetings.

- Three school committees- Alumni, School Facilities/Expansion (due to ongoing and frequent needs), Advisory (World's Best Workforce)
  - Yapp brought up an Academic Excellence Committee that is a BOD committee to shrink the achievement gap. Vetsch clarified that the Advisory addresses and looks at those. Would also like to see a Community Engagement Committee.
  - Ellingson questioned the Facilities/Expansion and how it would not be a committee of the BOD. Vetsch provided an overview of the partnership of parents, teachers, staff and that they would bring information back to the BOD. Decision making would still be done by the BOD.
  - Yapp concerned two administrators on the committee with the amount we are paying the administrators. Wonders if there should be a project manager and an administrator. Vetsch clarified that we do have Project Managers with NTH. When Dodge was Interim Director, they hired an assistant principal to assist with the workload from the investigation. The Assistant Principal was kept on with knowing that Administration time would be heavily focused on Expansion- having a project manager would just be adding to that. Patel acknowledged that expansion was a huge part of Vetsch's position.
- Vetsch stated that committee chairs would be responsible for setting date/times of meetings, submitting memberships, following open meeting laws, submitting minutes and agendas to the BOD
- Memberships would be submitted to the BOD
  - Parents can sign up during the back to school registration as part of the registration process
  - Limit size to 11 to ensure we allow individuals to have a voice.
    - a. Yapp concerned limiting parents that have the time and resources to be involved to be on one committee.
    - b. Patel said we have to save space to help represent diverse voices.
    - c. Discretion of the committee's chair of how big you want your committee to be.

**Motion to approve the MSA Committee Structure put forth by Vetsch, with the chair to work through administration to determine the size of each committee.**

**Moved:**Sletten **Second:**Ellingson

**Discussion:** no further discussion

**Yes-6 No-0 Abstain-0**

*The motion carries.*

**i. BOD Committee Chair Appointments (Chair)**

- Two committees at the BOD level that need to be chaired based on the approvals.

- Leonhardi is the Treasurer, and chairing the Finance Committee is listed in their position descriptions. No motion needed.
- Patel is currently Chair of the Governance Committee. Stated that the committee needs to work with the Administration on policy focuses and how to do good comparison reports of old district policies and charter models. Stated that there may need to be more than one monthly meeting. Sletten stated that the original focus of the Governance Committee was to assist in analyzing and governing BOD actions. Patel stated that the membership is not feasible for those actions currently, as the committee needs a good and robust membership to do those things. Patel willing to chair the committee again. Sletten solicited if any other BOD members were willing to chair- no others volunteered.

**Motion to have Patel chair the Governance Committee.**

**Motion:** Sletten **Second:** Harms

**Discussion:** no further discussion

**YEs-** 5 **no-**0 **abstain-** 1 (Patel)

*The motion carries.*

**j. School Attorney Designation (Vetsch)**

- Vetsch provided an overview of the recommendation of RRM and their experience and the access to resources. This firm represents over 240 schools. Feels their expertise would be beneficial to the school as we expand and move forward.
- Ellingson stated used Martin Law over the years. Stated that Martin is extremely fast- same day type responses and timeliness. Concerned over the size of RRM. Advice is to allow the BOD to contact either firm or both if necessary.
- Yapp asked if there is a fee comparison between the two.
  - Vetsch stated the fees are very similar. Larger time commitments at RRM can be moved to individuals at the firm that have a lesser fee.
- Yapp asked what was spent in legal fees in a given year
  - Ellingson stated “we spend what we need to”. Ellingson stated that we cannot use a financial excuse to not investigate an issue.
- Sletten stated that the BOD needs to evaluate when we use an attorney versus when to utilize resources such as MACS

**Motion to approve RRM as the BOD’s attorney.**

**Moved:** Sletten **Second:** Patel

**Discussion:** Ellingson would be in favor of not limiting ourselves to just one. Sletten stated not satisfied with the history of what they have seen with Martin and not in favor of amending the motion.

**Yes:**3 **No:**3 **Abstain:**0

*The motion fails.*

**Motion to continue with Jim Martin as well as RRM.**

**Motion-** Ellingson **Second-** Yapp

**Discussion:** Patel stated a huge benefit to having the service of a firm of this size and so many attorneys that collaborate with one another. Stated having a dedicated firm might stop the “attorney shopping”.



Sletten stated that RRM offers us more as we expand and that is why they are in favor of sticking with just RRM. Ellingson is concerned about the turnaround time that they have seen with RRM. Vetsch provided an overview of RRM getting up to speed with the issue and that the representative (Laura Booth) spoke with several other members of the firm.

**Yes-4 No-2 Abstain-0**

*The motion carries.*

*Who has authority to contact the attorney and for what reasons?*

- Ellingson provided an overview of the history of the BOD Chair having the authority to contact the attorney. Acknowledged that this authority can be misused and abused. Recommended to follow an individual or no member of the BOD.
- Patel recommended that the BOD chair and the Executive Director collaborate on whether the attorney needs to be contacted
- Sletten stated that if it is an ED related issue, the Chair and the Vice Chair would contact the attorney

**The board shall delegate authority to the Chair and Executive Director to collaborate with legal counsel as they deem necessary unless the matter involves the Executive Director in which case, the Chair shall collaborate with the Vice Chair to obtain legal counsel as necessary.**

**Moved-** Patel      **Second-** Ellingson

**Discussion:**

**Yes-5 No-0 Abstain-1 (Leonhardi)**

**k. Contracted authority (Vetsch)**

- Provided history of how Administration has had approval to approve items up to \$10,000 without the BOD approval, so a special meeting does not need to be called. Motion to give contracted authority to the Executive Director Vetsch up to the amount of \$10,000 per transaction.

Moved- Sletten      Second- Patel

Discussion- Ellingson clarified that a budget is approved. Vetsch stated that they cannot enter a contract that is over \$10,000 without the BOD approval.

Yes-6      No-0      Abstain- 0

*The motion carries.*

**I. Board Training (Vetsch)**

- Board of Directors Training Information 2023-2024
  - Vetsch provided an overview of the information prepared by Tiedeman to the BOD members that was sent out.
    - a. Yapp is concerned that the Bylaws do not have a date. Strategic plan also has a date, but Yapp could not find documentation of BOD approval of the plan. Vetsch stated he would look into both.
- Board Training Schedule
  - Vetsch provided an overview of the BOD training

### **m. Authorizer Feedback (Ellingson)**

- Ellingson provided an overview of the letter from the authorizer.
- Ellingson shared a training they completed that is free and professionally done. Could assign as a BOD what we feel they are deficient in and the Secretary can collect the certificates of completion.
- Strategic Plan update - Board Governance Accountability
- Board conduct / behavior
  - Public comments have come in about how to conduct as a board. Not meant as a critique, but demonstrate how we are trying to move the school forward in our own ways together.
- Board Self Evaluation
  - Has not been done and probably should have been done. We ask for feedback on teachers and the executive director. Stated this is probably a miss that we can do better at.
  - Sletten stated that MACS has a BOD self evaluation form. Requests that all BOD members complete it before the next workshop when MACS comes so can identify opportunities as a BOD. Sletten will resend the link.
  - Ellingson stated we continue to stumble on governance. How do we give our authorizer the confidence that we are able to do things the right way and move the school forward.
  - Authorizer, Liz Wynne, stood up and stated that the BOD has struggled this year and in previous years in how it functions. Stated that there is a huge disconnect between how we set standards for students and staff and how we uphold standards for the BOD.
    - a. States need to have transparency, build trust, and build a great school.
    - b. Kudos to staff for another great year- we (the board) do a lot of good stuff but we need to do better.
  - Sletten stated that they do not know all the answers but are seeking out answers from MACS and Authorizer on how to move in the right direction.
  - Wynne stated focus on conducting business on the adopted policies.
  - Wynne extended deadline for a plan from the BOD until the end of August

**Motion to close the organizational meeting at 8:55pm. Reconvene at 9:05pm.**

**Moved-** Sletten

**Submitted:** Shauni Holt, Board Recorder

**Approved:** Sarah Harms, Board Secretary

**Board of Directors**  
**Meeting Minutes: Special Meeting**  
**Math & Science Academy**  
**07/26/2023**  
**Building B Room 302**  
[Youtube](#)

**BOD Meeting Call to Order by Chair at 9:05pm**

Call to order by Sletten at 9:05pm.  
Vision and Mission read by Ellingson  
Land Acknowledgement ready by Sletten.

**Roll Call of Members**

Dan Ellingson  
Wendell Sletten  
Hetal Patel  
Mary Yapp  
Isaac Leonhardi  
Sarah Harms

Non-voting:  
Randy Vetsch

**a. Approval of Agenda / Conflict of Interest - 5 min**

**Motion to amend the agenda that the lettering O-Z are now A-L.**

**Moved:**Yapp      **Second:** Harms

**Discussion:** Vetsch would like to amend the original motion to include the extension by the Authorizer extended to August 31st.

**Motion to amend to include the extension from the Authorizer letter dated June 15th should reflect the extension to August 31st.**

**Moved- Ellingson    Second- Patel**

**Discussion-** Patel clarified that it is still on the agenda to discuss tonight, the due date has just been changed.

Yes-6      No-0      Abstain-0

**b. Approval of Minutes**

- June BOD Meeting Minutes

**Motion to approve the June Minutes with the request for discussion added, as it is not captured in the notes correctly.**

**Moved:** Ellingson      **Second:** Yapp

**Discussion:** Ellingson stated when went back and watched the tape, and asked for discussion. Was not captured in BOD meeting minutes.

**Yes-6 No-0 Abstain- 0**

*The motion carries.*

- Facilities Committee Minutes
  - Vetsch stated will provide an update in Director's report

**Motion to approve the facilities committee minutes**

**Moved-** Yapp **Second-** Ellingson

Yes-6 No-0 Abstain-0

*The motion carries.*

**C. Closed meeting public statement (Ellingson)**

- Ellingson provided an overview of the closed sessions for the two subject matters for the closed meetings.
- Closed meeting statement #1- Upon receipt of a complaint against previous board member Mr. Johnston, our school board must close a meeting pursuant to Minn. Stat. 13D.05, Subd. 2(b) for "preliminary consideration of allegations or charges against an individual subject to its authority." A closed meeting was held in June. Mr. Johnston has resigned from the school board.
- Closed meeting statement #2- Over the last few board meetings, the school board evaluated the performance of an individual who is subject to its authority, Mr. Randy Vetsch. We are required to share a summary, and the board has agreed on the following:
  - The board gave an overall evaluation rating of "Needs improvement" from our May 15, 2023 closed session.
  - The board noted good communication with team/staff, good survey results for staff, and open minded.
  - The board noted investigations are too slow, contain errors, and lack clarity. No attention to detail, and not prepared for policy discussions.

**D. Discuss and Approve Student-Parent Handbook (Vetsch)**

- Ellingson concerned no redlined version
- Yapp concerned on section on other needs for volunteering
  - Vetsch provided overview of other opportunities
- Yapp concerned on equity for students on free/reduced for parking fees
  - Vetsch clarified that school works with those families Vetsch and Bond provided an overview of how the free and reduced program applications work.
- Yapp would like handbook to identify how MSA will be listed on school closing announcements due to multiple Math and Science Academies

**Motion to approve the Student-Parent Handbook, with any minor editing/formatting amendments sent to Vetsch.**

**Moved-** Sletten **Second-** Harms

**Discussion-** no further discussion

**Yes- 6 No-0 Abstain-0**

*The motion carries.*

**E. Discuss and Approve Activities Handbook (Vetsch)**

- Vetsch stated they would carry over the money disclaimer.
- Sletten had some minor edits needed, no significant changes
- Yapp asked for the dance guest form to be hyperlinked to the handbook.
- Yapp- under field trips and transportation would like to include coaches and parents expected to uphold
- Sletten and Yapp asked to include fees for extracurricular activities, not only sports activities

**Motion to approve activities handbook with minor amendment to be sent to Hoemann.**

**Motion-Sletten Second-Ellingson**

**Discussion-** no further discussion

**Yes- 6 No-0 Abstain-0**

*The motion carries*

**F. Discuss investigation into board activities regarding open meeting discussions**

- *Executive Director Investigation (emailed to board)*
  - Vetsch provided an overview of the investigation of and the removal of a former BOD member.
  - Vetsch provided an overview of a data request from an individual outside of the BOD in regards to a former BOD member.
  - Discussion between the BOD on the authority to conduct the investigation and the content of the investigation.

**Motion to do an external investigation to investigate collusion at the BOD level.**

**Moved:** Ellingson      **Second:** Yapp

**Discussion:** Sletten advises caution in discussion and using certain terminology. The cost is unknown of what the investigation would be. BOD members discussed the need for an investigation and the concern of collusion potential. Concerns over the financial costs and the exact allegations related to instigations of collusion.

**Yes-2 No-3 Abstain-1 (Harms)**

*The motion fails.*

**G. Discuss and Approve reply to Authorizer letter dated June 15, with requested reply July 31 (Ellingson and Vetsch)**

*Authorizer extended the deadline to August 31st, 2023.*

Vetsch provided an overview that by 09/01/2023 that a letter will need to be submitted to Student Achievement Minnesota that MSA intends to renew our contract with the authorizer.

**Motion to renew the contract with SAM.**

**Moved:** Yapp      **Second:** Ellingson

**Discussion:** no further discussion

**Yes-6 No-0 Abstain-0**

*The motion carries.*

## H. Charter Contract Renewal 2024

### I. Director's Report (Vetsch)

- Communication Audit
  - Provided overview of communication methods that MSA utilizes. Sletten asked for an update to the audit of the responsible party for each communication method and the frequency of the updates.
- Expansion Update
  - A site has become available in District 833 that has the space. Details are not currently shared due to currently being in negotiations. Site is located on almost 25 acres and has over 200 square feet.
  - Project manager, architect, and construction firm have toured the site.
  - Feasibility study being done by construction and architect and will be presented to the project manager.
  - Meeting with City of Woodbury regarding zoning
- Committee Structure
  - *Discussed during the Organizational Meeting*
- ED Professional Goals
  - Provided an overview of the actions to date to the BOD
  - BOD in agreeance to review performance of ED every 3 months

### J. Future BOD Items - 5 min (Chair)

- August - Listening session

### K. Meeting Plus / Minus - 5 mins (Chair)

- Plus- teamwork behind the handbooks and having them done/BOD approved in July. Patience with the new BOD Chair's first meeting. Tough topics handled civilly.
- Minus-

### L. Motion to Adjourn at 10:33pm.

**Moved:** Sletten **Second:** Ellingson

**Yes-6 No-0 Abstian- 0**

**Submitted:** Shauni Holt, Board Recorder

**Approved:** Sarah Harms, Board Secretary