Call to Order: 5pm by Burggraaff

Members Present:
   Voting:
   Maggie Burggraaff, Vice Chair
   DJ Johnston, Secretary
   Wendell Sletten, Treasurer
   Teresa Ward
   Hetal Patel

   Non-voting:
   Randy Vetsch, Director
   Noah Yehalashet
   Joseph Ayalew

Absent:
   Voting:
   Dan Ellingson, Chair
   Non-voting:

Workshop Agenda: ByLaws Board Discussion (5:00PM - 6:00PM)

Submitted and Approved: DJ
2. Call to Order by Maggie Burggraaff at 6:17pm by Burggraaff

   Vision and Mission read by Noah Yehalashet

   Land Acknowledgement read by Joseph Ayalew

3. Roll Call of Members

   Present:
   Voting:
   Maggie Burggraaff, Vice Chair
   DJ Johnston, Secretary
   Wendell Sletten, Treasurer
   Hetal Patel
   Teresa Ward

   Non-voting:
   Randy Vetsch, Executive Director
   Joseph Ayalew, Student Representative
   Noah Yehalashet, Student Representative

   Absent:
   Dan Ellingson, Chair

4. Approval of Agenda / Conflicts of Interest:

   Motion to approve the agenda.
   Moved by: Burggraaff    Second: Patel

   Discussion:
   Vetsch- move insurance presentation to start of session
   - 15h becomes 5b
   Burggraaff- 15a, i, ii, iii becomes 5c
   Patel- pull into discussion Policy 304
   Burggraaff- 5c needs to be April 2023
   Patel- pulling 15j bylaw out of consent agenda

   Motion to approve agenda as amended.

   Vote: yes-5    no-0    abstain-0

5. MSA Monthly Celebration
Administrative Professionals: Caitlin Bond; Becky Bogan; Emma Tiedeman; Shauni Holt; Amanda Stout; and Joell Pundsack.

5.b. (was 15h) Jenny Wiederholt-Pine from Kraus Anderson (KA) Insurance 2023-24 Health Insurance Proposal:
Charter Schools are required to bid every two years- KA pursues quotes every year. MSA qualifies as small group insurance with 2-50 employees.
KA has narrowed down offerings for annual renewal on August 1st. Would like to run enrollment prior to staff leaving for summer break. HSA plan offered on both options.

- **Option 1:** If we were to keep the exact same plans, Blue Cross does make incremental changes to their plans. Changes are nominal and would affect the employee and their out of pocket exposure.
- **Option 2:** Changing to Medica. The Platinum Plan is significantly richer than Blue Cross's. Out of pocket max for single coverage is $750 less. $3,000 per person/not to exceed $6,000. Quoted with all major care systems. Only disruptions we see are with some chiropractors.
  - After review, the Medica plan was richer than the Blue Cross plans. Medica has multiple therapeutic drugs that are deemed preventive that would be paid for at 100% before deductible kicks in. Some medications for diabetics, high blood pressure, and depression are covered 100%.
  - Strategic long term- more competitive with rates through Medica.
  - Gain the CVS network of pharmacies as in network

Jenny and Randy will present to staff at all staff meetings on Wednesday 4/19/23 to gather feedback. Moving vote to DEI workshop day next Thursday 04/27.

5. C (was 15a) Community Member Board Appointment
Two community member seats are open. Former teacher, Stephanie Luedtke, is present and has expressed interest in the position.

Motion to make Stephanie Luedtke community member of board effective 4/17/23 through 06/2024
Motioned: Burggraf Second: Patel
Yes- 4 no- 0 abstain- 1

One remaining community member seat is open now until 06/2023.
Burgggraaff and Ellingson spoke on the parent position that would be a two month term. Is not an effective slot to fill with the time it would take to fill this seat.

6. Open Forum- <5 min/person (30 mins max)
- Gary Klonz- ethics and bylaw. Received a copy of a student petition that resulted in a duly elected board member to be removed and another to resign. Believes there was collusion behind the scenes. Concerned about the actions of the BOD and student representative.
- Heather Krisko- bylaws. Concerned that no redlined version available and minimal discussion with the public and committee members questions. Concerned that Policy Committee meetings did not follow open meeting law.
- Kim Jensen- bylaws. Concerned with proposed bylaws. Under new bylaws there does not need to be a cause to vote a member off the board.
- Alex Hardtke- 102.2 policy. Is a student at MSA here to address concerns that they felt were targeted from a parent at a previous board meeting. Made a statement about transgender language being intolerant. “Why can't people see that we are the same?” is
a question they were asked by a middle schooler and could not give the student an answer.

- Anne Cardenas- concerns about MSA, the investigation and her dismissal. Requested that the investigator reach out to them directly.

7. Approval of Minutes - 5 min (Burggraaff)

    a. Motion to approve the BOD Meeting Minutes, 03/20/23

Moved by: DJ Johnston    Second: Ward

Discussion:
Patel- name spelled wrong in a section 15f.
Yeslehenet- misspelling
WYAL instead of WLA in 15d

Motion to approve amended minutes:
Motion: DJ Johnston    Second: Ward

Vote: 4-yes        0-no    2-abstain

8. Chair’s Report - 5 min (Burggraaff)

Ellingson sent an email to Burggraaff due to being out on business travels. Over the last month a number of requests have been made for more open communication. Working with stakeholders to rectify this.

9. Student Representative Communication and Update (Ayalew and Yehalashet)

- Yehalashet- over 30 students participated at Youth Day at the Capitol today. Were able to meet with Representative Cha and Governor Walz and have a Q/A session.
- Ayalew- member of BSU, one of largest groups at the school. Unity Night will be the BSU’s first event hosted this Thursday. Parents had called confused on the purpose/what will be happening. Fundraiser for the BSU, concessions, music, open mic to celebrate students talents through poetry and engagement. Community building activity.

10. Executive Director’s Report

- 2023-24 Enrollment Tracker
  - Shows the enrollment and waitlist numbers for 23-24.
- SPED Update
- Transportation Cost Scenarios
  - Gave breakdown of various scenarios.
  - Currently 60% of students use transportation.
  - Challenge is finding land inside 833.
  - Ran scenarios for bus cost for potential merger with WLA. Updates to finances compared to what was in the merger brief.

Discussion:
- Sletten requested long range projections. Feels that a bus fee option would not be equitable to all students.
- Burggraaff requested data on students no longer on bus routes due to driving/carpooling in later grades mid year.
11. Board Committees

- Overview of results and winners.
- Next year recommendations:
  - Make clear how anonymity is handled.
  - Changes to process to contact winners.
  - Process to gain more voters discussed.

Motion by Burggraaff to approve the results of the election.
Moved: Burggraaff Second: Sletten
5- yes 0- no 1-abstain

Motion by Burggraaff to dissolve the election committee as it has served its purpose for the time.
Moved: Burggraaff Second: Sletten
5- yes 0-no 1- abstain

Merger (Burggraaff): Report submitted. Discussion later in the meeting.

- Meetings will be held on the first Thursday of the month.
- Acknowledgement that we have reached capacity and with or without a merger will need to expand facilities.
- Cost of storm shelter will need to be acknowledged with plans to build new or retrofit current facilities.

Finance (Sletten): Report submitted. Sletten provided an overview of the finances.

**Motion to approve the February Financials.**
Moved by: Sletten Second: Burggraaff

Discussion:
None

Vote: 5-yes 0-no 1-abstain

12. Consent Agenda
a. Second read and approval of:
 i. By-Law revisions
  1. Bylaws -for 2nd Read for Apr BOD
 ii. Policy 102.3 Disability Rights, Inclusion, and Access Proposed
  1. Policy 102.3 Disability Rights, Inclusion and Access
  2. Policy 208 Compliance Statement
 iii. Policy 301 Charter School Admin Proposed
  1. Policy 301 Charter Sch Admin
 iv. Policy 302 Executive Director Proposed
  1. Policy 302 Executive Director
 v. Policy 303 Executive Director Selection Proposed
  1. Policy 303 ED Selection
  1. Policy 304 ED Contract, Duties, Eval
 vii. Policy 305 Policy Implementation
1. Policy 305 Implementation  
viii. Policy 306 Admin Code of Ethics Proposed  
1. Policy 306 Admin Ethics

b. Discussion  
   Removed i and v.i

Motion to approve the Amended Consent Agenda.  
   Moved by: Burggraaff  Second: Luedtke

Discussion:  
   None

Vote:  4-yes -no  2-abstain

13. Diversity, Equity, Inclusion  
   Discussion: DEI training workshop scheduled for April 27th from 4:30-6:30. Public is welcome  
   to attend but this session will not be streamed.  
   Burggraaff and Ellingson spoke on improving the training and onboarding process for new board  
   members.

14. Scheduled Break  
   Burggraaff called for a scheduled break at 7:55pm.  
   Board resumed the session at 8:03pm.

15. Discussion and Decision  
   b. Merger Update (Burggraaff / Vetsch)  
      i. Non-negotiable List from WLA  
      ii. Discussion of Non-negotiable List from MSA
   Discussion: Review of the notes from the Merger committee meeting on the non-negotiable list  
   from WLA. Some items do need further discussion to dive into further. Tabled the MSA non  
   negotiable list due to time constraints (first meeting went 2 hours). Next meeting is Monday  
   4/24 4:15 pm virtually and in person to discuss MSA's non-negotiable list.
   d. Executive Director Employment Agreement 2023-24 (Burggraaff)  
   Discussion: Moving away from language that says “contract.” Took a teacher employment  
   agreement and tailored it to the Executive Director’s position. Items that would change include  
   pay rate and address information. Suggestion from Sletten to include in person vs. remote days  
   limited to summer only.
   Johnston made a suggestion to re-look at teacher PTO, which is currently at 12 days, due to  
   changing circumstances in climate.
   Burggraaff suggested finalizing the Employment Agreement by next Thursday's special  
   session (April 27th at 6:35pm). Employment Agreement is due back by the May 15th meeting.
   e. Parent and Student Satisfaction Survey Approval (Vetsch)  
   Discussion: Sletten would like to see a comment portion for why answers were chosen.
   Luedtke would like to see options that explore the answers further by utilizing a scale.
   Patel would like to see the survey tiered out (middle vs. high school student).
   f. 2023-24 School Calendar Approval (Vetsch) - 5 minutes  
   Discussion: Increased student contact days to 167 from the 165 we had this year. Fall and
spring conferences added.
Motion by Burggraaff to approve school calendar.
Motion: Burggraaff    Second- Johnston
5- yes 0-no 1-abstain

**g. 2023-24 School Budget (Sletten/Vetsch)**

**Discussion:** Currently looking at a 3% increase from the state potential in the draft budget. Information from the state will be available in May for a final budget. Budget reflects a 3.7% increase for staff, 3% from the state, 0.7% increase for the additional duty days.

**h. moved earlier in the meeting.**

**i. Discuss Establishing BOD Communications Guidelines (Patel)-**

**Discussion:** Patel suggested making a BOD email where parents are encouraged to contact the BOD. The emails will be filtered through by office staff on whether they are for BOD or administration. BOD emails will be discussed during workshops.

**ii. Bylaws Discussion:** Patel suggested bringing the Bylaws for a 3rd read next month. Burggraaff suggested bringing this to the staff as well.

**Options- Discussion primarily regarded statute surrounding charter school governance rations.**

To remain 4-3-2 or to change to 3-3-3. If a teacher is employed as 0.5, they are able to run as a teacher board member. Possibility to propose a teacher with a 0.32 FTE as eligible for the board. Possibility to ask teachers their thoughts on this.

Motion to repeal existing bylaws and adopt the new bylaws with Article 4, section C, number 1a change to 4 license teachers. ("c") two interested community members Point E) 2 students in grades 10-12 may serve as non-voting student representatives on the board. Amended Title Page
Motion:Patel    Second:Sletten
5-Yes 0-no 1-abstain

Motion to submit approved bylaws to teachers for their majority approval of the governance structure..
Motion- Patel    Second: Ward
5-yes 0-no 1-abstain

**16. Future BOD Items**

- a. May -
  - i. Strategic Plan Review - Workshop for May
  - ii. Staff Handbook
  - iii. Student-Parent Handbook Discussion

**17. Meeting Plus/Minus**

  - Plus: good discussions and a well run meeting

  - Minus: went over time

**18. Motion to Enter Closed Session (Vetsch)**

- a. The meeting will be closed pursuant to Minnesota State Statute 13D.05. Subd. 3b. to evaluate the performance of an individual subject to the board's authority.
- b. Excuse all members from the public in the room, and turn off Youtube video/audio.

Motion to enter closed session at 9:49pm.
Motion: Burggraaff    Second: Ward
19. **Open the meeting - 5 mins (Vetsch)**
Due to technical issues, we were unable to restart the YouTube stream on Monday evening. At the reopening of the BOD Meeting, the opening statement was as follows:
An investigation of this issue is ongoing by the Administration. There will be an update at the closed session on the 4/27/23 meeting.

20. **Motion to adjourn at pm.**
   Moved by: Luedtke       Second: DJ
   
   Vote: 6 -yes 0-no 0-abstain
   The motion carries.

**Submitted:**
Shauni Holt, Board Recorder

**Approved:** DJ