

**DRAFT- NOT YET APPROVED**

**Board of Directors  
Workshop Minutes  
Math & Science Academy  
Monday, January 23, 2023  
Building B and Remotely  
8430 Woodbury Crossing, Woodbury, MN 55125**

**WORKSHOP 5-6:15pm Call to Order** Workshop canceled due to guest speaker illness.

**Submitted and Approved: DJ**

# DRAFT- NOT YET APPROVED

**Board of Directors  
Meeting Minutes  
Math & Science Academy  
Monday, January 23, 2023  
Building B and Remotely  
8430 Woodbury Crossing, Woodbury, MN 55125**

**2. Call to Order** by Dan Ellingson at 6:15 pm

Vision and Mission read by Joseph Ayalew.

**3. Roll Call of Members**

**Present:**

Voting:

Dan Ellingson, Chair

Maggie Burggraaff, Vice Chair

DJ Johnston, Secretary

Cody Schniepp, Treasurer

Jennifer Bartle

Jeff Eng

Hetal Patel

Wendell Sletten

Teresa Ward

Non-voting:

Randy Vetsch, Director

Noah Yehalashet, Student Representative

Joseph Ayalew, Student Representative

**Absent:** All present

**4. Approval of Agenda**

Conflicts of Interest: None

**Motion to approve the agenda.**

Moved by: Maggie Burggraaff

Second: Cody Schniepp

Discussion:

Remove workshop agenda.

Add Policy 102.1 to 15g.

**Motion to approve agenda as amended.**

Vote: 9-yes                      0-no    0-abstain

The motion carries.

**5. MSA Monthly Celebration**

## **DRAFT- NOT YET APPROVED**

Cody Schniepp: Mr. Schniepp is stepping down and thank everyone else throughout the year.

Thank you to Mr. Schniepp for his service.

### **6. Open Forum**

Andy Jacobson - Teaches fine health to 9th graders - Mr. Jacobsen provided an overview of the tour of WLA. There were no issues and the kids were great.

Kerry O'Keefe - Ms. O'Keefe also toured WLA. It was amazing. The kids are already demonstrating DRAGON FIRE. It's a good fit as MSA grows.

### **7. Approval of Minutes.**

#### **a. Motion to approve the BOD Meeting Minutes, December , 2022.**

Moved by: Wendell

Second: Maggie

Discussion:

There were no conclusions in the communications committee. The conclusion was that it didn't need to set up a work group.

Vote: 9-yes

0-no 0-abstain

The motion carries.

### **8. Student Representative Communication and Update**

Joseph Ayalew - Mr. Ayalew heard a lot of good things about the vending machine. Thank you for dodge ball returning. In St. Cloud, MN, he worked closely with the house of representatives and senate and was the presenting officer for the national presenting officers this year. He was re-elected next year.

### **9. Executive Director's Report**

Mr. Vetsch went through the report in the packet. He added that in communications it is linked to the athletics calendar. Justin is looking at making it better.

Two scenarios printed out - why are we expanding and what happens if we don't. Assumptions don't look very good if we don't expand. Next year we are going into deficit. We will be in the red \$70,000. In the next 5 years, fund balance goes from \$6M to \$200k.

What is the benefit of merger? At the end of the year, we will run about \$800k surplus.

### **10. Chair's Report**

None

### **11. Board Committees**

Governance/Policy (Patel): Report submitted.

Merger (Burggraaff): Report submitted.

## **DRAFT- NOT YET APPROVED**

School Expansion (Eng): No report submitted. Mr. Eng reported that the January meeting has not been scheduled.

Finance (Schniepp): Report submitted. If a committee member wants to send something out to the community then run it by the board chair.

### **Motion to approve Financial Report for January 2022.**

Moved by: Cody Schniepp      Second: Maggie Burggraaff

Discussion:

None

Vote: 9-yes      0-no      0-abstain

The motion carries.

## **12. Consent Agenda**

a. First read of:

- i. Policy 101 Legal Status of School District
- ii. Policy 101.1 Name of School District
- iii. Policy 102 Equal Educational Opportunity
- iv. Policy 102.1 Racial Equity and Inclusion
- v. Policy 103 Complaints - Students, Employees, Parents, Other Persons
- vi. Policy 104 School District Mission Statement
- viii. Policy 208 Development, Adoption, and Implementation of Policies

b. Second read and approval of:

- i. Policy 418 - Drug Free Workplace and School
- ii. Policy 710 - Extracurricular Transportation
- iii. Updated By-Laws

### **Motion to approve the Consent Agenda.**

Moved by: Wendell Sletten      Second: Maggie Burggraaff

Discussion:

None

Vote:      9-yes      0-no      0-abstain

The motion carries.

## **13. Diversity, Equity, and Inclusion**

**a. Dashboard Update related to DEI**

Discussion:

Mr. Ellingson said the dashboard is on the website.

## **14. Board recessed at 7:15 pm.**

**Board resumed at 7:23 pm.**

## **15. Discussion and Decision**

## **DRAFT- NOT YET APPROVED**

### **a. Discuss and Approve Spanish International trip**

Discussion:

Mr. Vetsch provided the information in the board packet.

**Motion to approve the Spanish International trip.**

Moved by: Cody Schniepp                      Second: DJ Johnston

Discussion:

None

Vote: 9-yes 0-no 0-abstain

The motion carries.

### **b. Discuss Merger Committee next steps.**

Discussion:

Ms. Burggraaff expressed concerns about the decision and running out of time.

**Motion to empower Admin to begin developing a plan of a merger with WYAL and bring it to the board for review and decision.**

Moved by: Maggie Burggraaff                      Second: Dan Ellingson

Discussion:

Admin questions would help and would love to have answers as part of the plan.

Vote: 8-yes Jeff Eng-no 0-abstain

The motion carries.

**Motion to amend the motion for Administration to develop a plan of merger with WYAL and bring it back to the board for decision.**

Moved by: Maggie Burggraaff                      Second: DJ Johnston

Vote: 8-yes Jeff Eng-no 0-abstain

The motion carries.

### **c. Discuss and Approve 2023-24 Enrollment Numbers**

Discussion:

Mr. Vetsch said that will not add positions until they drop below threshold.

**Motion to approve the 2023-24 as recommended in the board packet.**

Moved by: Dan Ellingson                      Second: Cody Schniepp

Discussion:

None

Vote: 8-yes Jeff Eng-no 0-abstain

The motion carries.

## **DRAFT- NOT YET APPROVED**

### **d. Discuss Open Meeting Law refresher**

Discussion:

Mr. Ellingson provided a refresher. Encourage update wording on the website. Have to follow open meeting law. If advising, then come back to board. Consensus at meetings and not voting.

### **e. Discuss and approve resignation and new Finance Comm. lead.**

Discussion:

Mr. Schniepp is resigning. A new treasurer needs to be appointed. Mr. Sletten volunteered.

Board is allowed to operate with 8. Next election is in a couple of months and will have 2 positions.

**Motion to accept resignation of Mr. Schniepp at the conclusion of the meeting and appoint Mr. Sletten as treasurer.**

Moved by: Dan Ellingson                      Second: Teresa Ward

Discussion:

None

Vote: 8-yes 0-no Wendell Sletten-abstain  
The motion carries.

### **f. Discuss recent BOD training.**

Discussion:

It was good.

### **g. Policy 102.1 Discussion**

Discussion:

Ms. Bartle wants to go to the training and wants time.  
Mr. Eng made some points on discussions.

**Motion to emergently pass the first reading.**

Moved by: Hatel Patel                      Second: Wendell Sletten

Discussion:

Policy can be amended in between the readings.

Vote: 5-yes Jeff Eng, Jennifer Bartle, Dan Ellingson, Cody Schniepp-no 0-abstain  
The motion carries.

Mr. Schniepp noted that he voted "no" because the board packet is not the same as what was presented.

## **DRAFT- NOT YET APPROVED**

Mr. Eng wanted to note that he's not against what is being said. He wants to make sure procedures are followed.

### **16. Future BOD Items**

- a. February
  - i. Training
  - ii. DEI new policy and objectives
  - iii. Elections
- b. March - Bylaws revision proposal

### **17. Meeting Plus/Minus**

Plus:

Minus:  
Be more prepared.

Mr. Eng wanted to note that he's not against what is being said. He wants to make sure procedures are followed.

### **18. Close Meeting**

**Motion to close the meeting according to Minnesota State Statute 13D.05 Subd. 3b to evaluate the performance of an individual subject to the board's authority.**

Moved by: Dan Ellingson

**Motion to reopen the meeting at 9:30 pm.**

Moved by: Dan Ellingson      Second: Jeff Eng

Vote: 9-yes    0-no    0-abstain  
The motion carries.

**Motion to adjourn at 9:31: pm.**

Moved by: Dan Ellingson      Second: Cody Schniepp

Vote: 9-yes    0-no    0-abstain  
The motion carries.

### **Submitted:**

Ia Xiong, Board Recorder

### **Approved:**

DJ Johnston, Board of Directors Secretary