

**Board of Directors
Special Meeting Minutes
Math & Science Academy
04/27/2023 at 6:35pm
Building B and Remotely
8430 Woodbury Crossing, Woodbury, MN 55125**

1. DEI Board Training (4:30PM - 6:30PM)

a. Paula Forbes and Robin Francis

BOD worked with DEI facilitators to examine how to implement new by-laws and continue to build equity into our work on the board and throughout our school

2. BOD Special Meeting Call to Order by Chair

Call to Order by Ellingson at 6:40pm.

Vision and Mission read by Noah Yehalashet

Land Acknowledgement read by Hetal Patel

3. Roll Call of Members

Dan Ellingson, Chair
Maggie Burggraaff, Vice Chair
Wendell Sletten, Treasurer
DJ Johnston, Secretary
Hetal Patel

Non-voting:
Randy Vetsch, Director
Noah Yehalashet

Absent:

Voting:
Teresa Ward
Stephanie Luedtke

Non-voting:
Joseph Ayalew

4. Approval of Agenda / Conflict of Interest

Conflicts of Interest:

None

Motion to approve the agenda.

Moved by: Ellingson Second: Patel

Discussion:

6c.(i) Patel would like to remove discussion of investigation findings.

Motion to approve agenda as amended.

yes-5 no-0 abstain-0

5. Discussion and Decision

a. Merger Update (Burggraaff / Vetsch)

i. Discussion of Non-negotiable List from MSA

Discussion:

- Burggraaff presented the recommendations from the Merger Committee. Some items brought up in the meetings had been items that were also on WLA's non-negotiables list.
 - Sletten- suggestion to change verbiage from "keep MSA graduation requirements" to "maintain MSA graduation requirements" to support changes in curriculum currently being evaluated with the introduction of CIS and pathways programs. Burggraaff stated they used the verbiage due to following policies on graduation, as our graduation requirements are part of our charter.
 - Sletten suggested adding a non-negotiable: develop a strategic plan for facilities that is founded in data and supports the needs for all learners.
 - Joint exploratory committee would work on this item and due diligence.
 - Discussion on having a commitment to a merger for the 24/25 school year by October 2023 BOD meetings for both schools.
- List was renamed to "Items of Critical Importance" vs. naming it as "Non-Negotiables"
 - 24-25 school year added to the end of item 4.
 - Adding 102.2, 102.3 policies to item 2 of MSA's list of items.

Motion: Approve items of critical importance as amended.

Moved- Burggraaff Second- Ellingson

Yes-5 no-0 abstain-0

b. Parent, Staff, and Student Satisfaction Survey Approval (Vetsch)

i. Parent Satisfaction Survey

ii. Student Satisfaction Survey

iii. Staff Satisfaction Survey

Discussion:

Staff survey was added to the list. Vetsch provided an overview of how the survey will be administered through Skyward to ensure that the survey is anonymous and protected and ensures that one survey is done per person. Formatting may change the survey, but questions will remain. Rephrasing some staff questions to "work" versus "school" made.

Motion to approve the administering of surveys with the changes made.

Moved- Sletten Second- Burggraaff

Yes-5 no-0 abstain-0

c. 2023-24 Health Insurance Proposal (Vetsch)

i. Group Benefits Kraus Anderson

Discussion:

- Vetsch provided a brief overview of the information presented at the last BOD meeting and the staff survey on the insurance plan options.
 - 36 staff responded to the insurance options survey.
 - 66.7%(24 respondents) for Medica, 22.2% (8 respondents) for Blue Cross Blue Shield, 11% (4 respondents) voted they were not intending to take insurance next year.

- 23-24's insurance year will mirror the school year. Rates will "grandfather in" the school if we reach over 50 employees receiving benefits during this school year, as the school is currently receiving small group insurance rates.
- Concern raised by Sletten that the HSA plan is out of pocket higher than the deductible, and 14 staff members currently on that may choose to move to the Gold plan resulting in an overall higher expense for the school.

Motion: approve the staff recommended plan of Medica for 23-24

Moved-Ellingson Second-Johnston

Yes-4 No-1 Abstain-0

d. Public Forum Discussion

Discussion:

- Give more thought to how the public forum is managed.
 - Currently open forum is broadcast over the internet and potentially being used to speak to the community vs. the intended audience of the BOD
 - Does not want to see public forum become something that is speaking over the BOD to another audience
 - Comments made at open forum are to address the BOD
 - Move open forum to the beginning of the meetings
- Suggestion with the topic of merger for listening sessions about merger for community members to come speak to members of the BOD
 - inviting the community to participate in various school committee's to ensure voices are heard and participation is had

Motion: Public forum be moved to the beginning of the agenda and not live-streamed

Moved- Ellingson Second- Sletten

Yes-5 no-0 abstain-0

e. Communication Process BOD Email

Discussion: Concerns and history of the board@mnmsa.org email discussed that were presented by IT.

Agreement to table discussion until 5/15/23 BOD meeting. Vetsch asked to bring their experiences with BOD communication management with other schools to next meeting.

6. Motion to Enter Closed Session (Ellingson)

a. The meeting will be closed pursuant to Minnesota State Statute 13D.05. Subd. 3b. to evaluate the performance of an individual subject to the board's authority and to discuss investigation results.

~~i. Investigation Update~~

ii. Executive Director Employment Agreement 2023-24

Motion: To enter a closed session to discuss the matters related to an individual subject to the board's authority. The meeting will be reopened after the results have been discussed.

Moved- Ellingson Second- Burggraaff

Yes- 5 no-0 abstain-0

Motion to reopen the meeting

Moved-Ellingson Second-Burggraaff

Yes-5 no-0 abstain-0

7. Open the meeting (Ellingson) at

a. Invite the public back to the room, and turn on Youtube video/audio.

b. Opening meeting statement. MSA BOD met in closed session to discuss the performance of individual, subject to the board's authority.

8. Motion to Adjourn

Motion: Ellingson Second: Sletten
5-yes 0-no 0-abstain

Submitted:

Shauni Holt, Board Recorder

Approved: DJ, Board Secretary