

APPROVED

**Board of Directors
Workshop Minutes
Math & Science Academy
Monday, June 15, 2020
Great Hall (3A) and Remotely
8430 Woodbury Crossing, Woodbury, MN 55125**

Call to Order by Lisa Anderson at 5:02 pm

Members Present:

Voting:

Lisa Anderson, Chair & Teacher Member
Jeff Eng, Vice Chair & Parent Member
Noah Langseth, Treasurer & Teacher Member
Judy Seeberger, Secretary & Teacher Member
Cody Schniepp, Community Member
Michelle Kurkoski, Teacher Member
Adam Bartz, Community Member
Dan Ellingson, Parent Member

Non-voting:

John Gawarecki, Director (ex officio)
Steve Wruck, BKDA, Contracted Financial Manager (ex officio)
Annie Cardenas
Jennifer Bartle
Heather Krisko
Rob Krueger

Absent:

Voting:

Ramesh Aki, Parent Member

Non-Voting:

Emily Wong, Student Member

Discussion:

1. Finish Director's Goals - Timing for fall planning needs to be adjusted given MDE dates. Various dates and deadlines were discussed, with different dates and deadlines for "completed" versus "draft" plans. It was decided to simply say a draft plan would be ready by July BOD meeting. There was also discussion of when the draft Staff Handbook should be submitted to the BOD for review. Graduation planning was discussed. Since this has been done before, we have a template and timelines for these dates and deadlines. The remainder of the document will be discussed and finalized during the BOD meeting.
2. Zoom etiquette - Ms. Anderson noted that it is good etiquette to be visible during the BOD meeting. She also wondered why some were in the Zoom room who were not BOD members. She would like to make sure that people in the Zoom room are there because they have BOD business. Whoever is managing the room has the ability to do so effectively.

APPROVED

3. How should Board policy be uploaded to the website - Unclear who had this responsibility. Was it the secretary or the Chair of the policy committee who was to do so? It was decided it would be best for the Chair of the Policy Committee to submit them for uploading to the website.
4. Decide what type of voting to do for parent rep - 8 people voting and 5 parent reps. Do we want a plurality or a majority? If a majority does not happen with the first vote, then we take the top 2 and re-vote, and the majority vote would control.

Workshop was adjourned at 6: pm

Submitted and Approved:
Michelle Kurkoski, Secretary

APPROVED

**Board of Directors
Meeting Minutes
Math & Science Academy
Monday, June 15, 2020
Great Hall (3A) and Remotely
8430 Woodbury Crossing, Woodbury, MN 55125**

1. Call to Order by Lisa Anderson at 6:15pm

Vision and Mission read by Emily Wong.

2. Roll Call of Members

Present:

Voting:

Lisa Anderson, Chair & Teacher Member
Jeff Eng, Vice Chair & Parent Member
Judy Seeberger, Secretary & Teacher Member
Cody Schniepp, Community Member
Adam Bartz, Community Member
Dan Ellingson, Parent Member
Noah Langseth, Treasurer & Teacher Member
Michelle Kurkoski, Teacher Member

Non-voting:

John Gawarecki, Director (ex officio)
Emily Wong, Student Member
Steve Wruck, BKDA, Contracted Financial Manager (ex officio)

Absent:

Voting:

Ramesh Aki, Parent Member

3. Approval of Agenda (note any board member conflicts of interest)

Conflicts of Interest: None

Discussion:

None

Motion to approve the agenda.

Moved by: Adam Bartz Second: Cody Schniepp

Vote: 8-yes 0-no 0-abstain

The motion carries.

4. Open Forum

Ms. Anderson read a letter from Ms. Jessica Heydt - I believe MSA need to make a stronger statement to the community on the murder of George Floyd.

Ms. Anderson read question from Heather Krisko - What is MSA's stand on athletic sports and community groups this summer?

APPROVED

5. Approval of Minutes.

a. Motion to approve the May 18, 2020 Workshop and Meeting Minutes.

Moved by: Dan Ellingson Second: Adam Bartz

Discussion:

None

6:23 pm Ramesh Aki joined the meeting.

A roll-call vote was taken

Vote: 9-yes 0-no 0 - abstain

The motion carries.

b. Motion to approve the June 1, 2020 Special Meeting Minutes.

Moved by: Michelle Kurkoski Second: Ramesh Aki

Discussion:

Pg 25 - Substitute "comp time" with "work day".

A roll-call vote was taken

Vote: 9-yes 0-no 0 - abstain

The motion carries.

6. Chair's Report

None

7. Director's Report

Mr. Gawarecki noted that the Special Ed Contracts are complete. He is now working through the admin staff which should be done by the end of the week or early next week. The Chair wondered if a survey regarding distance learning would go out to students and staff, Mr. Gawarecki said they would be going out before the end of the month. The Chair wondered whether everyone had received contracts yet. Mr. Gawarecki said he does not have all of them out since there are job descriptions that are not ready yet - the job description goes out with the contract as part of the contract.

Mr. Bartz had a question about COVID rooms. Mr. Gawarecki clarified that in buildings A and C we are planning on having some COVID rooms on location for students or staff who get sick during the day. These would be rooms where students could be isolated from the rest of the community until a parent could come and pick them up.

Director's Report

1. Student Achievement

- a) MSA graduated 57 seniors as of June 10th. Graduation was held on June 5th.
- b) MSA Senior Alex Meyer was named as a recipient of The National School Choral Award on May 29th.
- c) Senior parade occurred on June 8th from 12:30 -12:45 pm.
- d) MSA had a rate of over 90% attendance on the last day of school!

APPROVED

2. Communication and Community Relationship
 - a) An end of year survey was sent to parents for feedback on the school year and distance learning. Results will be presented to the BOD in July.
 - b) On June 15th, a planning meeting was conducted for summer work groups with the goal of what school will look like in the fall.

3. Human Resources Management
 - a) Teacher contracts were extended and collected for next year with all offers being accepted.
 - b) As of June 12th, all but one Special Education employee returned their contract.
 - c) Two open positions were posted on June 12th: Choir Director and a Development Delayed Special Education Teacher.

4. Facilities
 - a) Woodbury Crossing will be under construction for the next 5 weeks. Visitors to the school should use caution when coming onto campus.
 - b) Shielding barriers have been installed in the Building A and B offices along with the Business Manager's office.
 - c) Improved handicap accessibility and adding COVID rooms are main priorities this summer.

Assistant Director (Activities) Goal Update

1. Student Services
 - a) Attended multiple IEP meetings
 - b) Student Support Task Force Meeting
 - c) Work with SPED relating to student struggles

2. Communication and Interaction.
 - a) Communicating with Spring coaches on current situation
 - b) Participated in weekly admin team meetings
 - c) Participated in director meetings
 - d) Called and emailed multiple students and families to check in

3. Facility Services
 - a) Overseen building B meetings
 - b) Oversee building B maintenance issues as they arise.
 - c) Supervised Material Pick Up Building B

4. Educational Leader
 - a) Participated in The Mental Health and Wellness Group
 - b) Participated in The Counselor Support Group
 - c) Participated in the Material Pick Up Group
 - d) Worked with math department on placement testing

5. Governance and Policy Development
 - a) Revisit eligibility policy
 - b) Attended Finance Committee
 - c) Attended Communication Committee meeting
 - d) Attended all staff meeting

6. Staff Supervision
 - a) Gained access to google classrooms
 - b) Reviewed Building B teachers' professional goals

APPROVED

7. Activities
 - a) Creating fall and winter schedules
 - b) Monitoring MSHSL decisions
 - c) Participated in MSHSL Lead workshop
8. Academic Improvement
 - a) Due to distance learning we will not be doing ineligibility reports this Spring.
9. Financial Management
 - b) Reviewed the activities budgets. The extra busing fee is impacting budgets.
10. Other
 - c) Graduation Ceremony
 - d) Wrote multiple letters of recommendations for students
 - e) Participated in YMCA Subcommittee meeting
 - f) Participated in YMCA board meeting
 - g) Ordered staff wear for next year.

2019-2020 Highlights.

I think the biggest highlights would be the girls' basketball game against Community of Peace Academy. The game was back and forth all night, The gym was packed and the crowd was going crazy. It came down to one basket. We might have lost but it is a night to remember for players and fans. It was amazing to see MSA as such a family.

The second one would have been playing at Target Center. This was such an amazing experience for all of the families. Very few people have the experience to play there and all of our basketball teams were able to have this experience.

Another highlight would be being able to give our seniors such a great graduation in the midst of all that is happening in our world.

Assistant Director (Middle School) Goal Update

1. Student Services
 - a) Facilitated student support process meetings
 - b) Providing support and leadership for PBIS team
 - c) Attended all 504 meetings and IEP meetings as requested
 - d) Have begun process to create virtual tours of MSA
 - e) Addressed questions and concerns from parents and students about distance learning
 - f) Communicated with MS students/families of students at risk of repeating courses
2. Communication and Interaction
 - a) Communicating within 24-48 hours of all contact by parents
 - b) Using Twitter to both collaborate with fellow educators and showcase the goings on at MSA
 - c) Participated in weekly admin and daily director team meetings
 - d) Completed May and June Newsletters
3. Facility Services
 - a) Coordinates building A maintenance and HVAC needs with maintenance contractor
4. Educational Leader
 - b) Attended grade level meetings as necessary
 - c) Supported teachers who had questions or needs regarding distance learning
 - d) Facilitating the professional development task force for 2020-2021

APPROVED

- e) Member of mental health and counselor support work groups for distance learning
 - f) Lead four work groups for the distance learning plan. Continuing to monitor these plans.:
 - o Attendance data
 - o Attendance procedures
 - o IEP/504 Support
 - o Internet/computer accessibility
5. Governance and Policy Development
- a) Chairperson of AFC
 - b) Attended June Academic Committee meeting
 - c) Helped complete work for Personnel committee and Modified transcript TF
6. Staff Supervision
- a) Provided coaching to staff members if needed
 - b) Supported staff via google classroom
7. Board of Directors
- a) Submits monthly AFC meeting minutes for BOD packet as needed
 - b) Attended May and June BOD meetings
8. Other
- a) Facilitated 6th grade information night on May 28th
 - b) Attended graduation on June 5th
 - c) Supporting material pick up June 8 - 10

2019-2020 Highlights

2019 started off like any other year; little did we know just how different it would be. I was excited to debut the use of the new lunch tables in the great hall. Although the students were less than excited, they got used to them and settled in at lunch. 2019-2020 also saw us expand our use of Fastbridge testing to gather additional data to support students. I am excited to continue that in 2020-2021.

In November, we made our goal for Give to the Max (GTTM), which meant I had to be a student for the day and also wore a dinosaur costume on a different day. It was great! It was a wonderful distraction and everyone, myself included, got a good laugh. The 2019-2020 school year also saw some fantastic professional development. Topics regarding mental health, culturally relevant pedagogy, and LGBTQ+ equality were all presented and very beneficial to staff. As we all know, the year ended on a less than desirable note with us in distance learning. However, I am very proud of all of the students, staff, and teachers at MSA for pulling together and doing the best that we could this spring.

High School Counselor Goal Update

- Continue to check in with students based on mental health needs.
- Finalize student PSEO grades and ensure completion of required courses and progression towards graduation requirement courses.
- Send final transcripts for seniors to the colleges they will be attending in the fall.
- Finalize AP testing.
- Continue to work with students who plan to participate in PSEO during the 20-21 school year.
- Continue to work with Mrs. Pundsack to update student schedules.

APPROVED

Throughout the 19-20 school year there are a few activities that I would like to highlight. The first includes what has now become a yearly trip with the 11th grade students to the College Fair. This is always a great opportunity for students to initiate the college search and planning process. Another highlight included the various college planning workshops held for MSA high school families. This is always a great opportunity to meet families outside of school and engage in discussion on topics related to college and career planning. In the early spring, a few highlights included the PSEO Night and the Junior Nights. These nights are important to disseminate important information to families as they prepare for PSEO and senior year.

Lastly, the AP testing was administered online this school year which led to an array of changes that both AP teachers and students needed to adjust to. As the new AP testing dates approached there was regular communication between AP teachers and AP students and myself to ensure everyone received the most updated and current information. In the end, students were able to test and there were minimal issues and testing complications.

Middle School Counselor Goal Update

As far as my goals go I have accomplished most of my goals. The only ones I did not get to were co-teaching a class for health and getting a memo in the newsletter for mental health.

A highlight for me this year was that I was creative in finding ways to connect with students. I did this by hosting lunch bunches with kids where we just eat lunches together and I also connected via email weekly to keep students informed and allow me to check in with how they are doing. This helped me connect with more students as I was able to share important information about upcoming things that were happening at MSA. Students also used my google form to do a self-check in with themselves which they mentioned was helpful for themselves.

I will also say another highlight for myself was that I had testing very organized and ready to go way before what was needed. This allowed me time to fix any errors that arose and helped teachers feel prepared for the upcoming high stakes tests. I think I will keep these scenarios the same as they seemed to work well and I got good feedback back on how the process worked.

8. Student Representative Communication and Update

Ms. Wong stated there was nothing to report, but offered to answer any questions the BOD had. Mr. Ellingson asked if she had any feedback on the grad ceremony. Ms. Wong said she had some issue hearing the ceremony over the radio. She has not heard anything major from anyone else. Mr. Bartz and Mr. Schneipp noted they also had issues with the radio. Mr. Bartz asked if there was anything the BOD could do to help the next student rep come on board. She could not think of anything, but noted she had contacted our new student rep and answered her questions. The Chair again thanked Ms. Wong for her work on the Board.

9. Reports from Board Committees, Activities Director and Task Forces

Board Committees:

Academics (Ms. Anderson): Report submitted.

- Committee finished the modified transcript procedure.
- Made eligibility policy more consistent with dates.
- Worked on PD goals, but this work was interrupted by COVID. She recommends that we continue with these same goals next year, unless there is distance learning, then we might have to re-work them a little.
- They discussed planning for next year.
- They also addressed merit promotion - MSA does not socially promote.
- They also discussed Math and the new curriculum. Mr. Langseth clarified what the Math department was planning to do. The Chair challenged Mr. Langseth on the timing of when these changes took place, noting that Ms. Pundsack will now have to spend extra time changing class

APPROVED

schedules, and that these changes did not follow the timing in our established procedure. She feels this sends the message that dates and deadlines don't matter. She does not necessarily fault Mr. Langseth or the Math dept, but faults administration for allowing these changes to be done late. She asked Mr. Gawarecki what we are doing for Joell. Mr. Gawarecki addressed where this all came about and noted that charter schools are geared to be innovative and nimble enough to adjust their curriculum. We did not have data on the CPM curriculum until the end of the school year. We are all here for what's best for the students. If that means we have to put in extra time because we found something that works for our students, that's what we're here for. We need to be able to adapt to change. Fundamentally this is the right thing to do for our students. To say we're not going to do it because it will cause extra work for people is the wrong thing to do. If it causes extra work, staff will be compensated. Ms. Punsack will get paid for any overtime this causes. Timing wise, yes it would have been nice to have this done in November or December, but we had no data at that time. He takes his hat off to the Math Dept and notes they did a lot of work and did a good job putting this all together. Mr. Eng noted that this is very different from what Mr. Gawarecki said earlier about distance learning, and notes we need to be consistent. Mr. Eng also wanted to know who will be responsible for answering parent questions about the naming of courses, etc. Mr. Langseth clarified that it's really just a name change, they will be covering a lot of the same content. We're not the only school that does this (Integrated 1, Integrated 2, Integrated 3), but is common enough so it can be understood what is covered in each of the classes. Ms. Kurkoski wanted to know if we'd still have the math skills class. Mr. Langseth said this was the major change Ms. Pundsack will have to work out. Sections will be adjusted among the teachers so Ms. Harper's FTE will not change. Ms. Kurkoski also wondered about the curriculum. She had a colleague who had this started at another school and they noticed a decrease in the MCAs by not slowly moving this in. Mr. Langseth addressed how the curriculum will be introduced will depend on what school looks like in the fall. Ms. Kurkoski has concerns about Ms. Harper's workload being shifted to other 6th grade teachers. The Chair noted that all of these issues are why we have a timeline. Her final question is when will this communication go out to the parents about when all this is happening. Mr. Langseth does not know when this will be announced to the community. They are still figuring out classes and schedules. He does not know whether administration or the Math Dept will make that announcement.

Annual Fund (Mr. Langseth): Report submitted. There was no meeting held and no Dragon Dinner. The annual fund runs the bigger events at MSA, like Give to the Max, the Fall Shoot. We didn't raise as much money as we normally do since we didn't have the Dragon Dinner. Money that was set aside for busing for field trips had to be reallocated. Mr. Eng had a question about refund of student fees. The Chair wondered how that money would have been used if the activity didn't happen. Funds were reallocated from bussing to technology.

Communications (Ms. Kurkoski): Report submitted. Website update is ongoing. Develop school expectations and sync with the school calendar. There are items that were not able to be completed this year because of the Covid closures. rSchool issues are ongoing and needs to continue to be addressed. Justin Gehring was not involved from early stages and has not had access to much that he needs to in order to try to address these. The coordinator of rSchool will need to address these moving forward.

Personnel (Ms. Anderson): Report submitted. There was no meeting held, but worked together to put together the final update. Finishing a few things up should be able to be done in one more meeting. They want to look at the hiring process, and the staff evaluation process. Need one more meeting to finalize some positions.

Finance (Mr. Langseth): Report submitted. This will be the last financial to approve until August. Met last Monday and went over the May financials. These will probably be the last financials we approve until August. We usually hold off on June and July financials because we will have an audit in July. Revenues are about where we can expect at this point. They discussed having a May 15 deadline to submit PD requests so that they can get in before the end of the fiscal year. Activities funds are being spent down. Mr. Wruck noted that May is tracking on line - we are tight but will make it. Ms. Kurkoski wondered if

APPROVED

rather than a May 15 deadline, it would be “highly recommended” to have the requests in by then. It was agreed that this would work.

Motion to approve the May 2020 Financial Statement and Supplemental Information.

Moved by: Cody Schneipp Second: Adam Bartz

Discussion:

None

A roll-call vote was taken

Vote: 9-yes 0-no 0-abstain

The motion carries.

School Expansion Possibilities (Mr. Eng): Report submitted. There was no meeting in May. Will pick up on planning and additional meetings in the fall after the selection of the new chair.

Policy End of the Year Update (Ms. Kurkoski): Report submitted. Introduced policies for review. In July there will be 3 policies to review: 414, 721, 802. Ms. Kurkoski would also like to discuss adding two new policies: 535 - Service Animals and 713 - Policy for Student Activities Accounting. New policies will be in the July packet to determine if MSA wants to include and review.

10. Consent Agenda

a. Annual Review

I. Approval of Ratwik, Roszak & Maloney, P. A. as the School’s Legal Counsel for Student Concerns.

ii. Approval of Martin Law Firm, PLLC as the School’s Legal Counsel for Employee Concerns.

iii. Policy 501.1 Eligibility

Motion to approve consent agenda.

Moved by: Michelle Kurkoski Second: Adam Bartz

Discussion:

None

A roll-call vote was taken

Vote: 9-yes 0-no 0-abstain

The motion carries.

11. Old or Unfinished Business

a. Approve Director’s Goals

Discussion:

Board continued review of goals from the workshop. The discussion involved the language of parts of the Director Development Plan.

Motion to approve Director’s Goals.

Moved by: Michelle Kurkoski Second: Noah Langseth

A roll-call vote was taken

Vote: 9-yes 0-no 0-abstain

The motion carries.

APPROVED

12. Items for Discussion and Decision

a. Approve Seating of New Members - Oath of Office

Motion to approve seating of new members: Annie Cardenas, Maggie Burggraaff, and Jennifer Bartle.

Moved by: Lisa Anderson Second: Jeff Eng

Discussion:
None

A roll-call vote was taken

Vote: 9-yes 0-no 0-abstain
The motion carries.

**Outgoing members: Lisa Anderson, Noah Langseth, and Ramesh Aki stepped down from the board and Mr. Jeff Eng, as Vice-Chair, proceeded with the next item.
Lisa Anderson, Ramesh Aki, and Noah Langseth left the meeting at 8:17 p.m.**

Mr. Eng administered the Oath of Office to Annie Cardenas, Maggie Burggraaff, and Jennifer Bartle.

b. Approval of the Resignation of Jeff Eng, parent member.

Motion to approve the resignation of Jeff Eng.

Moved by: Dan Ellingson Second: Adam Bartz

Discussion:
None

A roll-call vote was taken

Vote: 9-yes 0-no 0-abstain
The motion carries.

Ms. Judy Seeberger, as Secretary, proceeds with the business until a new Chair is elected.

c. Appointment of Parent Member

Discussion:
There are 5 candidates. Each candidate was provided the opportunity to say a few words.

First Round of Votes:

Erik Fair - 3 votes
Heather Krisko - 2 votes
Girish Jorapurkar - 1 vote
Rob Krueger - 2 votes
Rajsekhar Perumalachetty - 0 votes

Second Round of Votes:

Erik Fair - 3 votes

APPROVED

Heather Krisko - 2 votes
Rob Krueger - 3 votes

Third Round of Votes:

Erik Fair - 3 votes
Rob Krueger - 5 votes

Ms. Seeberger administered the Oath of Office to Rob Krueger.

d. Elect Chair, Vice-Chair, Treasurer, Secretary

Chair:

Nominees: Annie Cardenas, Judy Seeberger, Dan Ellingson

First Round of Votes:

Annie Cardenas - 4 votes
Judy Seeberger - 3 votes
Dan Ellingson - 2 votes

Second Round of Votes:

Annie Cardenas - 5 votes
Judy Seeberger - 4 votes

Vice-Chair:

Nominee: Dan Ellingson

Motion to approve Dan Ellingson as Vice-Chair.

A roll-call vote was taken

Vote: 9-yes 0-no 0-abstain
The motion carries.

Treasurer:

Nominee: Cody Schneipp

Motion to approve Cody Schneipp as Treasurer.

Moved: Adam Bartz Second: Dan Ellingson

A roll-call vote was taken

Vote: 9-yes 0-no 0-abstain
The motion carries.

Secretary:

Nominees: Maggie Burggraff & Michelle Krukoski

First Round of Votes:

Maggie Burggraff - 4 votes
Michelle Kurkoski - 5 votes

e. Approval of official newspaper for legal publications

Motion to approve Pioneer Press as MSA's official newspaper for legal publications.

Moved by: Cody Schneipp Second: Rob Krueger

APPROVED

Discussion:

Mr. Gawarecki provided background. Woodbury Bulletin is no longer in existence and was the MSA official newspaper. Options are Pioneer Press or Star Tribune.

A roll-call vote was taken

Vote: 9-yes 0-no 0-abstain

The motion carries.

f. Review and Confirm BOD Committees and Appoint BOD Representatives to Committees

Motion to approve the committee members:

- i. Academics: Rob Krueger, Jennifer Bartle, Michelle Kurkoski**
- ii. Communications: Maggie Burggraaff**
- iii. Finance: Cody Schneipp**
- iv. Annual Fund: Adam Bartz & Annie Cardenas**
- v. School Expansion Possibilities: Dan Ellingson**
- vi. Personnel: Annie Cardenas**

Moved by: Dan Ellingson Second: Maggie Burggraaff

Discussion:

None

A roll-call vote was taken

Vote: 9-yes 0-no 0-abstain

The motion carries.

g. Review, Confirm, and Appoint BOD Representatives to the following

Motion to approve the following BOD Representatives:

- i. Building Safety: Judy Seeberger**
- ii. Policy: Michelle Kurkoski & Jennifer Bartle**
- iii. Technology: Dan Ellingson & Adam Bartz**
- iv. Building Company: Cody Schneipp**

Moved by: Adam Bartz

Second: Maggie Burggraaff

Discussion:

None

A roll-call vote was taken

Vote: 9-yes 0-no 0-abstain

The motion carries.

h. Establish New Committees and Subcommittees

Discussion:

None

i. Set Meeting Dates for Next Year's BOD Meetings

APPROVED

Motion to approve the following BOD dates for the 2020-2021 school year:

July 20, 2020
August 17, 2020
September 21, 2020
October 19, 2020
November 16, 2020
December 21, 2020
January 19, 2021 (Tuesday)
February 16, 2021 (Tuesday)
March 16, 2021 (Tuesday)
April 19, 2021
May 17, 2021
June 21, 2021

Moved by: Cody Schneipp Second: Adam Bartz

Discussion:
None

A roll-call vote was taken

Vote: 9-yes 0-no 0-abstain
The motion carries.

j. Fall Planning Update

Discussion:

Mr. Gawarecki provided an update. The planning group is looking at distance learning. One plan (which seems to be what the group is leaning toward) would have blocks (maroon & silver day). There would be 90 min classes. Middle school would start with 60 min and ramp up to 90 min. High school would start with 90 min. Fridays would alternate with maroon or silver. This would provide consistency if students came back to campus.

The group has divided into sub-groups in categories of planning required by the state, these groups will research and brainstorm. The group will meet in July again to continue planning based on the findings of the sub-groups.

13. Future BOD Meeting and Workshop Agenda Items

- a. BOD Goals**
 - i. Review Contract Language
 - ii. Finance Training
 - iii. Comprehensive Review of Strategic Plan
- b. Mandatory Policy 414, 721, 802 for Consent Agenda**
- c. New Policy 535, 713 for Items for Discussion**

14. Dates and Times of Upcoming BOD Workshops and Meetings:

- a. BOD Workshop, July 20, 2020 at 5:00 pm.
- b. Regularly Scheduled BOD Meeting July 20, 2020 at 6:15 pm

14. Motion to adjourn at 9:11 pm.

Moved by: Annie Cardenas Second: Dan Ellingson

A roll-call vote was taken

APPROVED

Vote: 9-yes 0-no 0-abstain
The motion carries.

Submitted:

Ia Xiong, Board Recorder

Approved:

Judy Seeberger, Secretary (prior to new BOD officers being chosen)

Michelle Kurkoski, Secretary (after new BOD officers were chosen)