

**Board of Directors  
Meeting Minutes  
Math & Science Academy  
Monday, June 15, 2015**

8430 Woodbury Crossing, Woodbury, MN 55125

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1. **Call to Order** by Tim Tydlacka (Chair) at 6:00 pm

2. **Roll Call of Members:**  
**Present:**

Tim Tydlacka (Chair), Heidi Bardwell (Secretary), Jessie Heydt, Judith Darling BDKA - Contracted Financial Manager (ex-officio), Joe Burianek, Mona Hayashi, Deb Ledvina, Dan Keller, John Gawarecki (ex-officio)

**Absent:**

Alice Quammen (Vice Chair), Shannon Froberg (Treasurer)

3. **Approval of Agenda**

Moved by: Dan Keller

Second: Mona Hayashi

Vote: 7-yes 0-no 0-abstain

Additions to the agenda:

- Add Oath of New Board Members after g.
- Add Policy # 412, 427, 504, 609, 801 to the policy discussion

Revisions to the agenda:

- b. Change "Motion to approve Assistant Director position salary to be \$60,000 to \$65,000" to "Motion to approve Assistant Director position salary to be a range from \$60,000 to \$65,000"
- Postpone discussion of v. Discuss fundraising plan

4. **Open Forum**

Justin Gehring – Brought to the Board's attention that in September 2014, the By-laws were that Board terms move from 2 year to 3 year terms. Changes in by-laws require 2 consecutive votes. The 2<sup>nd</sup> vote was not shown. In October 2014, the board voted to also make a change to the Director being responsible for all hiring. Justin recommends that this not be adopted.

Rachel Ryan – She is a member of the MSA Building Company which holds the bonds for MSA. Lisa Anderson and Bob Kreisler's terms on this committee are expiring. New members will be needed by June 30, 2015. She recommends that the new director be one of the new members and also recommends 3 new members. Members do not have to be on the Board. Judith administers anything needed financially for this committee. Joell to send out a note to parents to see if anyone is interested in stepping up to be on the committee.

5. **Approval of Meeting Minutes from: Monday, May 18, 2015**

Moved by: Dan Keller

Second: Deb Ledvina

Vote: 7-yes 0-no 0-abstain

NOTE: A Reminder to make sure that meeting minutes state CLEARLY they are in DRAFT form until formally approved at the next board meeting.

6. **Chair's Report**

Tim discussed the hiring of the new Assistant Director and noted that the hiring committee is in place. The YMCA will be taking over the morning care (contract approval later in agenda). Building B will have more construction on the third floor for conference rooms. WELCOME to John Gawarecki.

7. **Director's Report – None.** John noted he is glad to be here.

8. **Standing and Focus Committee Reports (Reminder: should be in writing included with agenda):**

Building Committee – Report by Deb Ledvina. There is no written report. Custodial work will have deep summer clean.

Finance Committee – Report by Judith Darling. There was an early audit. There will be a 1 ½ % increase. Overall, it came out positive.

Academics Committee – Report by Dan Keller. Math text books needs to be ordered and purchased as soon as possible so we're ready to go for the school year. Approved by finance committee.

World's Best Workforce Advisory Committee – Report by Dan Keller and Jenn Reichel. Pointed out goals from page 64 and ideas from page 65 in the board packet. Committee will be passed to John with Jenn's departure to continue.

## 9. Consent Agenda

No consent agenda items.

## 10. Items for Discussion and Decision

### a. Motion to approve contracts for math teacher-Noah Langseth, science teacher-Allysa Thames, and Physical Education teacher-Tom Johnston.

Moved by: Jessie Heydt      Second: Deb Ledvina      Vote: 7-yes 0-no 0-abstain

### b. Motion to approve Assistant Director position salary to be a range from \$60,000 to \$65,000

Moved by: Dan Keller      Second: Mona Hayashi      Vote: 7-yes 0-no 0-abstain

### c. Motion to approve seating of the new members - oath of office administered by current board chair

Moved by: Heidi Bardwell      Second: Jessie Heydt      Vote: 7-yes 0-no 0-abstain

Outgoing Board Member, Dan Keller left. Outgoing Board Member Heidi Bardwell stayed to continue the duties of Secretary for this rest of the meeting. Heidi Bardwell did not vote moving forward. Oath given by Tim Tydlacka. Oath taken by Noelle Haland, Jeana Albers, Peter Irvine, Molly Molitor, and Atte Kadoma (student representative).

### d. Motion to appoint Noelle Haland as BOD parent representative

Moved by: Deb Ledvina      Second: Heidi Bardwell      Vote: 8-yes 0-no Noelle Haland-abstain

### e. Motion to appoint Jeana Albers as BOD teacher representative

Moved by: Deb Ledvina      Second: Mona Hayashi      Vote: 8-yes 0-no Jeana Albers-abstain

### f. Motion to appoint Peter Irvine as BOD community representative

Moved by: Deb Ledvina      Second: Jessie Heydt      Vote: 8-yes 0-no Peter Irvine-abstain

### g. Motion to appoint Molly Molitor as BOD teacher representative

Moved by: Deb Ledvina      Second: Mona Hayashi      Vote: 8-yes 0-no Molly Molitor-abstain

### h. Motion to appoint Tim Tydlacka as the board chair

Moved by: Deb Ledvina      Second: Jessie Heydt      Vote: 8-yes 0-no Tim Tydlacka-abstain

### i. Motion to appoint Deb Ledvina as board vice-chair

Moved by: Jessie Heydt      Second: Molly Molitor      Vote: 8-yes 0-no Deb Ledvina-abstain

### j. Motion to appoint Mona Hayashi as board treasurer

Moved by: Deb Ledvina      Second: Molly Molitor      Vote: 8-yes 0-no Mona Hayashi-abstain

### k. Motion to appoint Noelle Haland as board secretary

Moved by: Jessie Heydt      Second: Deb Ledvina      Vote: 8-yes 0-no Noelle Haland-abstain

### l. MACS/Charter School Parents

Motion to not join moved by: Deb Ledvina      Second: Peter Irvine      Vote: 9-yes 0-no 0-abstain  
Discussion on cost to join (\$7,200/year) and the benefits (representation at the capital). The cost to join would not exceed the benefits.

### m. Motion to approve YMCA contract

Moved by: Deb Ledvina      Second: Molly Molitor      Vote: 9-yes 0-no 0-abstain

Discussion of program. Before school activities will be administered by YMCA and will be held on MSA campus.

**n. Motion to approve Building contract**

Moved by: Molly Molitor      Second: Deb Ledvina      Vote: 9-yes 0-no 0-abstain  
Discussion of the building contract. Item #26 will have a date. It does not address HVAC.

**o. Motion to approve contract for JR Computer Associates**

Moved by: Deb Ledvina      Second: Noelle Haland  
Vote: 7-yes 0-no Noelle Haland and Peter Irvine -abstain

Justin presented the information. Contract increases to \$1,500 (+\$400/month). 90% of the fees pays the students and goes back to the school. It should be renewed July 1, 2015. Approval of contract is pending on Deb to check with Judith on available funding.

**p. Motion to approve \$1,500 stipend for John Gawarecki (month of June)**

Moved by: Deb Ledvina      Second: Jeana Albers      Vote: 9-yes 0-no 0-abstain

**q. Motion to approve 2015-16 Board of Director meeting dates**

Moved by: Molly Molitor      Second: Jeana Albers      Vote: 9-yes 0-no 0-abstain

**NOTE: Special meeting on July 8, 2015.**

Following are future Board meetings for 2015-2016 school year: August 17, September 21, October 19, November 16, December 14, January 11, February 8, March 21, April 18, May 16, and June 20.

**r. Motion to approve Policy 412, 427, 504, 601, 609, 801 (and form), 807, and 503 as amended**

Moved by: Deb Ledvina      Second: Molly Molitor      Vote: 9-yes 0-no 0-abstain  
Refer to Workshop Committee notes and board packet for details.

Discussion on how to enforce 503 and waivers. Recommend 501 to be amended to add, "waiver to be approved by director". Tabled 503 until August meeting.

**s. Discuss donating personal days to another employee**

Moved by: Jessie Heydt      Second: Molly Molitor      Vote: 9-yes 0-no 0-abstain  
Tabled to September meeting to set criteria and get recommendation from Director.

**t. Academics Committee – discussing enrollment of upper classmen**

Discussion only. This will need to be checked with Glory on legal ramifications regarding students coming in and at what grade levels. Dan had checked and grades would have to be capped at the same time. It would have to total 470 for the total school number. Deb to follow up with Dan Keller before he leaves as to discussion status.

**u. Authorizer goals (just to be aware of)**

No discussions. Note: Goals 6 and 7 were deleted in error from the Board packet.

**v. World's Best Workforce Community Advisory Committee**

Discussion only. Refer to previous committee report.

**w. Motion to approve Student Parking Fees**

Tabled to be discussed at July 8 special Board meeting.

**x. Motion to approve additional Staff Development funds**

Moved by: Deb Ledvina      Second: Jessie Heydt      Vote: 8-yes 0-no Molly Molitor-abstain  
This was approved by the Finance committee.

**y. Motion to approve \$400 stipend for summer basketball program for Molly Molitor**

Moved by: Jessie Heydt      Second: Jeana Albers      Vote: 8-yes 0-no Molly Molitor-abstain

**z. Motion to approve renewal of MSHSL membership**

Moved by: Peter Irvine      Second: Molly Molitor      Vote: 9-yes 0-no 0-abstain

**11. Date and time of next BOD Special Meeting** – July 8, 2015 at 5:00 pm

a. By-Laws

b. Review committees

*Possible additional committees: Personnel/HR Committee, Executive Committee, Alumni Committee*

c. Student parking fees

d. Policy 503

e. Assistant Director

**12. Motion to adjourn at 8:15 pm.**

Moved by: Jeana Albers

Second: Jessie Heydt

Vote: 9-yes 0-no 0-abstain