

Board of Directors
Meeting Minutes
Math and Science Academy
Monday, October 20, 2014
8430 Woodbury Crossing, Woodbury, MN 55125

1. **Call to Order** by Teri Sue Hitchcock (Chair) at 6:30 p.m.

2. **Roll Call of Members**

Teri Sue Hitchcock – <i>Chair</i> (Present)	Mona Hayashi (Present)
Alice Quammen – <i>Vice Chair</i> (Present)	Shailaja Radhakrishnan – <i>Student Rep</i> (Present)
Shannon Froberg – <i>Treasurer</i> (Present)	Bob Kreischer – <i>ex-officio</i> (Absent)
Heidi Bardwell – <i>Secretary</i> (Present)	Judith Darling, BKDA – <i>Contracted</i>
Tim Tydlacka (Absent)	<i>Financial Manager, ex-officio</i> (Absent)
Joe Burianek (Present)	

3. **Approval of Agenda**

Moved by: Shannon Froberg Second: Dan Keller Vote: Unanimous

Additions/revisions to the agenda:

Revision: f. Change “2014-15 school year” to “2015-16” school year

Addition: h. Approve long-term sub contract for Margaret Sweeney.

4. **Approval of Meeting Minutes from September 15, 2014**

Moved by: Joe Burianek Second: Deb Ledvina Vote: Unanimous

Corrections: Replace “October 13” with “October 20” throughout document.

“g.” – Change Kapersky to “Koperski”

“l.” – Remove “Abstain: Alice Quammen”

5. **Chair’s Report**

BOD Chair, Teri Sue Hitchcock said that there was an Emergency Board of Directors Meeting on Monday, October 6, 2014 regarding Tim Tydlacka. Tim is on a leave of absence until he completes the requirements that the Board of Directors approved. He is understanding of the agreement and will return when this is successfully completed.

6. **Items for Discussion and Decision**

a. **Changes to By-laws including 3 year term limit.**

Moved by: Alice Quammen Second: Heidi Bardwell Vote: Unanimous

Vote was on By-laws with indicated changes. Teri Sue will update the BOD website with changes.

The By-Laws will also be changed indicating that the BOD is responsible for the hiring of MSA’s Director. The Director is responsible for the hiring of all other staff.

b. **Changes to Mission/Vision/Core Values**

Moved by: Dan Keller Second: Mona Hayashi Vote: Unanimous

A question was raised by Deb asking about the “mission” statement indicating “intense technology”. Do we offer intense technology at MSA? Discussion was on whether the word

“intense” should be changed. Mission will remain as written.

c. Alma Mater

Alma Mater is moved to November’s BOD meeting. Student Council has not yet asked students to vote on the Alma Mater.

d. World’s Best Workforce

Bob Kreischer was not at the BOD meeting. World’s Best Workforce is moved to November’s BOD meeting.

e. Director’s Goals

Moved by: Dan Keller Second: Heidi Bardwell Vote: Unanimous
Dan Keller, Alice Quammen, and Teri Sue Hitchcock met with Bob Kreischer to discuss the Director’s goals. Some language on the goals document will be revised.

f. Approval of Dental Coverage Change for 2015-16 School Year

Moved by: Heidi Bardwell Second: Alice Quammen
Abstain: Dan Keller, Shannon Froberg, Teri Sue Hitchcock
The dental coverage change was not implemented for the 2014-15 school year. MSA is changing from 100% coverage to 50%. This was discussed at the Finance Committee Meeting in April 2014. This was to start for the 2014-15 school year but was not relayed to staff. Staff will now be informed for the 2015-16 school year of the change in dental coverage.

g. School Logo

Moved by: Heidi Bardwell Second: Dan Keller Vote: Unanimous
Discussion regarding final school logo. Communications committee has been working through this. Proposed final logo will be brought to November Board meeting for final approval. In addition, discussion around trademark and usage guidelines will be revisited.

h. Approve Long Term Substitute Position

Moved by: Shannon Froberg Second: Alice Quammen Vote: Unanimous
Hiring Margaret Sweeney as a long-term substitute does not affect MSA’s bottom line (finances). Margaret brings many years of experience as a teacher.

7. Future Agenda Items (October 20, 2014 meeting):

Alma Mater
World’s Best Workforce
School logo
Strategic Plan – Academics
Policy Number 418 Drug Free Workplace/Drug-Free School
Policy Number 205 Open Meetings and Closed Meetings

8. Motion to adjourn meeting at 6:28 p.m.

Moved by: Deb Ledvina Second: Shannon Froberg Vote: Unanimous

Submitted,

Joell Pundsack, Board Recorder

Approved,

Heidi Bardwell, Board Secretary