Approved

Thursday, May 4th, 2006

Minutes Board of Directors Meeting Math and Science Academy

Thursday, April 6th, 2006, 6:30 PM 8430 Woodbury Crossing, Woodbury, MN 55125

- 1. Call to order: 6:34 by Alan Moorhead (Chair)
- 2. Roll Call of Members:

Michelle Richards
Eric Kaluza (absent)
Laura Hutt
John Foster

Jerry Shelton
Alan Moorhead
Bronwen Williams
Lucretia Keeler

Grace Ezzell (Student Rep.) Paul Simone (ex-officio)

3. Approval of Agenda

Add items: Consent agenda- Delta Dental Grant (\$500), New Business: (e) MSHL Membership, (f) Special Education Director- MCSSEP, (g) Leave of Absence for Maggie Burggraaff, (h) Extracurricular reporting, 12. Information: Parent Satisfaction Survey Motion: Approve agenda as amended.

Moved by: John Foster Second: Laura Hutt Vote: 7-0-0

- 4. Open Forum
 - a) Sarah Lilja asked about plans and scheduling for the golf activities for MSA students. Paul Simone stated that an informational letter would be available soon.
- 5. Approval of Meeting Minutes for the meeting of Monday, February 27th, 2006. Motion: To approve the minutes from the meeting of Monday, February 27th, 2006 as edited. Alan Moorhead designated as present; Move added agenda items for 12. Information to eliminate blank spacing; Standing Committee Reports (c) Enrollment: The projection also estimates 275 students in the building for next school year.

Moved by: Michelle Richards Second: Jerry Shelton Vote: 7-0-0

6. Consent Agenda

Motion: To approve the consent agenda.

Moved by: Alan Moorhead Second: Lucretia Keeler Vote: 7-0-0

- 7. Financial Report: Paul Simone distributed the current budget and the income/expense report for February 2006. MSA is 67% through the fiscal year.
- 8. Chair's Report: None
- 9. Standing Committee Reports
 - a) Budget: Paul Simone and Laura Hutt discussed the preliminary budget for 2006-2007.
 - b) Building/Maintenance: Jerry Shelton gave a roofing report. Roof repair is going well, although the progress is slow. Work seems to be behind schedule due to rain, especially over Spring Break.

- c) Enrollment: Paul Simone reported that enrollment remains the same. We have 276 students, not including PSEO students.
- d) Personnel: Michelle Richards reported that there is an opening for the 2006-2007 school year. MSA advertised for a .75 FTE social studies teacher. Many resumes have been received.
- e) Technology: None
- f) Parent Team: Lucretia Keeler reported that the Parent Team met on March 9th. They gave money to several organizations including students going to the Lego Robotics Open European Championship in Holland, students going to the National PeaceJam Convention in Denver, flag football, and ski club. The Parent Team also granted funding requests for Patricia Guerra and Lucretia Keeler. Elections for Parent Team officers will be held at the next meeting, April 27th.
- g) Policy Committee: Paul Simone stated that state mandated changes would be out soon.
- h) Election Committee: Paul Simone reported that only one parent expressed interest in running as a candidate for the special election. Alternatives were discussed. It was decided to add a board appointment under New Business, item i).
- i) Student Committee: Grace Ezzell reported that the members of the student committee are William Strand, Kaitlin Durkin, and Carly Johnson. The committee met today and brainstormed general student concerns. It was decided that a survey would be conducted asking students to choose one of three issues as most important to them. Students could suggest other problems as well. The committee plans to look into the decided issue of utmost importance.

10. Old Business:

a) Staff Handbook

Motion: To approve the staff handbook for School Year 2006-2007.

Moved by: Bronwen Williams Second: Lucretia Keeler Vote: 7-0-0

11. New Business

a) Modify 2005-2006 School Calendar to include 3/15/06 as a no school (snow) day

Motion: To modify the 2005-2006 school calendar to reflect 3/15/06 as a no school day.

Moved by: Bronwen Williams Second: Alan Moorhead Vote: 7-0-0

b) 2006-2007 Calendar

Motion: To approve the 2006-2007 school calendar as edited.

Moved by: Bronwen Williams Second: John Foster Vote: 7-0-0

c) 2006-2007 Preliminary Budget

Motion: To approve the 2006-2007 preliminary budget.

Moved by: Lucretia Keeler Second: Bronwen Williams Vote: 7-0-0

d) 2006-2007 Course Book

Motion: To approve the 2006-2007 Course Book.

Moved by: Jerry Shelton Second: Laura Hutt Vote: 6-0-1

e) MSHL Membership

Motion: To accept the 2006-2007 resolution for membership in the Minnesota State High

School League.

Moved by: Jerry Shelton Second: John Foster Vote: 7-0-0

f) Special Education Director- MCSSEP

Motion: To request that the Minnesota Charter Schools Special Education Project provide the Special Education Director relationship to the Math and Science Academy.

Moved by: Jerry Shelton Second: Lucretia Keeler Vote: 7-0-0

g) Leave of absence for Maggie Burggraaff

Motion: To approve the leave of absence requested by Maggie Burggraaff.

Moved by: Bronwen Williams Second: Jerry Shelton Vote: 7-0-0

h) Extracurricular reporting

Motion: To have a statistical report every month of students impacted by the extra-curricular eligibility policy.

Moved by: John Foster Second: Laura Hutt Vote: 7-0-0

i) Board Appointment

Motion: To appoint an interested parent to the long term board position and recruit for the short term position in the fall.

Moved by: John Foster Second: Laura Hutt Vote: 7-0-0

Motion: To appoint Alice Lee to fill the position vacated by Jeanne Gonzalez which will run through December 2007.

Moved by: Alan Moorhead Second: John Foster Vote: 7-0-0

12. Information

New Copy Machine: Paul Simone reported the purchase of a new copy machine in the work room for teachers, staff, and approved students. It has all the features and options of the old machine plus a scanning feature.

Parent Satisfaction Survey: Laura Hutt reported that analysis of the survey is going well. She is looking at the feasibility of an online survey. BOD members were asked to look at the web site called surveymonkey. Online surveys would be conducted after May Term.

- 13. Future Agenda Items
 - a) Regular Board Meeting

New Business

- a) Budget
- b) Staff Contracts
- b) Workshop Meeting: None
- 14. Next BOD meeting: Thursday, May 4th at 6:30 PM

BOD Workshop: None

Moved by: Alan Moorhead Second: Jerry Shelton Vote: 7-0-0

15. Adjourn

Motion: Adjourn at 8:30 PM

Moved by: Jerry Shelton Second: Laura Hutt Vote: 7-0-0

Respectfully submitted, Michelle Richards, Secretary