Approved May 5th, 2005

Minutes Board of Directors Meeting Math & Science Academy

Thursday, March 10th, 2005, 6:30 PM 8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to order at 6:39 PM by Alan Moorhead (Chair)

2. Roll Call of Members:

Carrie Bartz Michelle Richards

Patricia Guerra Bhaskar Velamakanni - absent

Laura Hutt Bronwen Williams

Eric Kaluza Kristen Moravetz (Student Rep.)

Josh Minsley Paul Simone (ex-officio)

Alan Moorhead

3. Approval of Agenda

Add items: 11 d) 2005-2006 Course Handbook

11 e) Selecting MCSSEP Motion: Approve agenda as amended

Moved by: Josh Minsley Second: Laura Hutt Vote: 8-0-0

4. Open Forum:

- Debbie Johnson reported: Nobel Peace Prize Festival 60 kids went .Outreach Team had a display. Choir, Random and Orchestra performed. With the help of Ms. Keeler the Outreach Team painted motivational quotes on 40 stretch canvasses and are donating 10 to MSA and 30 to SafeZone Teen Shelter in St. Paul. The Spanish Club & Outreach Team are collaborating on a service project. They are creating a Cultural Awareness Documentary to be distributed to junior high and high schools in Woodbury. Gardening Dragons: The spring projects include creating a butterfly garden and a bird habitat.
- Elis Byrne reported on the 2005 prom budget.
- 5. Approval of Meeting Minutes for the meeting of February 3rd, 2005

Motion: Approve February 3rd, 2005 Board of Directors Meeting Minutes

Moved by: Josh Minsley Second: Alan Moorhead Vote: 8-0-0

6. Consent Agenda – Acceptance of \$1000.00 US Bank Back 2 Schools Teacher's Edition award – Stacy Bartlett; Acceptance of Computer Laptop Donations - \$6535.00

Motion: Accept consent agenda

Moved by: Josh Minsley Second: Patricia Guerra Vote: 8-0-0

- 7. Financial Report Monthly financial statement.
- 8. Chair's Report: Alan Moorhead thanked the expansion committee for their work. He stated that he's encouraged by their work so far.
- 9. Standing Committee Reports:
 - a) Budget: Laura Hutt reported that the Budget Committee will meet on the March 24th. The timeline for the 2005-2006 budget is to present it to the BOD on May 5th, 2005 and ask for BOD approval of the budget on June 6th, 2005. Paul Simone will be getting a new Health Care bid.
 - b) Building/Maintenance: Paul Simone received a letter from Kelly & Fawcett, P.A. to Judge Galler recommending an ADR deadline of June 2005 and a fall 2005 trial date.
 - c) Enrollment: 2005-2006 enrollment recommendation was reviewed.

- d) Personnel: Michelle Richards reported that the 2004-2005 Staff Handbook went out for review March 1st, 2005. She will present proposed changes at the April 2005 BOD meeting. She also noted that she will be cutting back her teaching hours for the 2005-2006 school year and therefore will not be teaching social studies. MSA will need to hire a 0.5 FTE social studies teacher for three sections of 6th grade.
- e) Technology: Josh Minsley thanked everyone for their donations to the laptop fundraiser. The school reached a quarter of the fundraiser goal. The donations fell just short of what would be needed for a fourth laptop to fill one of the existing mobile labs. The technology budget for 2005-2006 will be provided to Paul Simone.
- f) Parent Team: Sarah Lilja reported that at the last Parent Team meeting, there was a discussion of funding requests. The Parent Team goal is to finish spending their money by April 2005.
- g) Policy: Carrie Bartz provided a document which describes the changes to each of the policies which will be reviewed this spring. Revised policies will be emailed to BOD members by March 31st, 2005. Current policies are on the MSA Website for comparison.
- h) Expansion Committees: Vincent King and Debbie Johnson provided a written update report. They have developed an Excel database to map the steps and tasks required to complete the project. The next steps for the BOD is to re-visit the vision statement and develop a value proposition.

10. Old Business

none

11. New Business

a) Approval of 2005-2006 Registration Policy

Motion: Approve the 2005-2006 Registration Policy

Moved by: Josh Minsley Second: Laura Hutt Vote:8-0-0

b) Approval of 2005-2006 Enrollment

Motion: Approve the 2005-2006 enrollment

Moved by: Laura Hutt Second: Patricia Guerra Vote:8-0-0

c) Approval of the 2005-2006 Lottery

Motion: Approve the 2005-2006 lottery results as performed by Mathematica

Moved by: Josh Minsley Second: Laura Hutt Vote:8-0-0

d) Approval of 2005-2006 Course Handbook

Motion: Approve the 2005-2006 Course Handbook

Moved by: Josh Minsley Second: Bhaskar Velamakanni Vote:8-0-0

e) Selection of Minnesota Charter Schools Special Education Project

Motion: The BOD requests that the Minnesota Charter Schools Special Education Project provide the Special Education Director services to MSA.

Moved by: Eric Kaluza Second: Michelle Richards Vote:8-0-0

12. Information

- a) Letter of Agreement with Mathematica
- b) Letter from South Washington County Schools Transportation Department proposing a change in MSA school hours from 7:55/2:25 to 7:30/2:00 to allow buses to cover the attendance area with the least amount of equipment.

13. Future Agenda Items

- a) Regular Board Meeting
- b) Workshop Meeting
- c) Staff Payscale
- d) Policy review
- e) Vision statement and values proposition
- f) Staff Handbook
- g) ISD 833 transportation update
- 14. Next regular BOD meeting: April 7th, 2005 at 6:30 PM

Next workshop meeting: April 7th, 2005 at 5:30 PM

Moved by: Josh Minsley Second: Carrie Bartz Vote: 8-0-0

15. Adjourn

Motion: Adjourn at 7:37 PM

Moved by: Josh Minsley Second: Patricia Guerra Vote: 8-0-0

Respectfully submitted,

Carrie Bartz, Secretary