

Approved
August 5th, 2004

Minutes
Board of Directors Meeting
Math & Science Academy

Thursday, May 27th, 2004, 6:30 PM
8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to order at 6:33 PM by Peter Sadowski (Chair)
2. Roll Call of Members:

Carrie Bartz	Stacy Bartlett	Patricia Guerra
Josh Minsley (absent)	Alan Moorhead (absent)	Peter Sadowski
Darrel Schoeberlein	Ken Thielman	Bhaskar Velamakanni
Paul Simone (ex-officio)	Andy Price (student rep.)	
3. Approval of Agenda
Information: Graduation, 2004-2005 Director Goals, Lease Aid
Motion: Approve agenda as amended
Moved by: Stacy Bartlett Second: Darrel Schoeberlein Vote: 7-0-0
4. Open Forum: Darrel Schoeberlein reported that prom went extremely well. The students did a great job of organization and it was a good learning experience for them. He also suggested that the BOD should consider presenting a memento to retiring staff. Debbie Johnson reported that the Outreach Team finished the video for new students. Lucretia Keeler introduced herself as the new art teacher, pending BOD approval of her contract.
5. Approval of Meeting Minutes for the meeting of May 6th, 2004
Peter Sadowski asked that language be included regarding the discussion of adding students to grades 7 through 9.
Motion: Approve May 6th, 2004 Board of Directors Meeting Minutes, as amended
Moved by: Peter Sadowski Second: Darrel Schoeberlein Vote: 7-0-0
6. Consent Agenda – Contract for Lucretia Keeler – Part Time Art teacher; \$250.00 Mix It Up Grant
Motion: Accept consent agenda
Moved by: Stacy Bartlett Second: Ken Thielman Vote: 7-0-0
7. Financial Report: Review of Income Statement as of April 30, 2004.
8. Chair's Report: none
9. Standing Committee Reports:
 - a) Budget: 2004-2005 budget update
 - b) Building/Maintenance: none
 - c) Enrollment: Four enrollment goal scenarios were presented to the BOD for consideration.
 1. Maintain 270 students “in building” throughout the year by taking students all year long as students leave (starting with the lower grades and working up from 7th grade).
 2. Maintain 275 students “in building” through semester 1, and then allow any attrition thereafter until new enrollment in fall 2005.
 3. Maintain 280 students “in building” throughout the year by taking students all year long as students leave (starting with the lower grades and working up from 7th grade).
 4. Maintain 285 students “in building” through semester 1, and then allow any attrition thereafter until new enrollment in fall 2005.As it now stands, 270 students “in building” renders an approximate annual fund balance of approximately \$30,000. Scenarios 3 and 4 would allow for a raise of \$1,000.00 per staff member. Issues: How best to average 270 or 280 students “in building” and whether or not to

choose a scenario that includes a raise for staff. 270-275 students “in building” could be an increase of 1.6-2.5 students in each class. 280-285 students “in building” could be an increase of 3.3 to 4.1 students in each class.

Motion: Set enrollment goal as described in scenario #4 above.

Moved by: Darrel Schoeberlein Second by: Patricia Guerra Vote: 6-1-0

- c) Personnel (staffing): The committee is still seeking a special education teacher.
- d) Technology: none
- e) Parent Team: The May meeting was dedicated to discussion of spending guidelines. A sub-committee was formed which will continue to look at this issue over the summer.
- f) Policy: none
- g) Grant Writing: none

10. Old Business

- a. 2004-2005 Parent Student Handbook

Motion: Approve 2004-2005 Student Handbook

Moved by: Peter Sadowski Second: Stacy Bartlett Vote: 7-0-0

- b. Re-approval of 2004-2005 Budget

Motion: Approve 2004-2005 budget to include 285 students in building, salary increase of \$1000.00 for every staff member currently employed, fund balance of approximately \$48,000.

Moved by: Bhaskar Velamakanni Second: Darrel Schoeberlein Vote: 7-0-0

11. New Business

- a) Special Education Director

Motion: The Math and Science Academy Board of Directors has acted to request the Minnesota Charter Schools Special Education Project to provide special education director services at its May 27, 2004. meeting.

Moved by: Stacy Bartlett Second: Peter Sadowski Vote: 7-0-0

- b) Custodial Services Contract

Motion: Accept the recommendation of the director to approve contract with Jeremiah Samms.

Moved by: Stacy Bartlett Second: Bhaskar Velamakanni Vote: 7-0-0

- c) 2004-2005 Accounts Coordinator Contract

Motion: Approve contract of \$45/hour for Jeanne Brino starting August 15, 2004 through August 14, 2005.

Moved by: Ken Thielman Second: Bhaskar Velamakanni Vote: 7-0-0

- d) Request for educational reimbursement

Motion: Use \$1000.00 from the federal sparsity grant to pay for educational reimbursements to staff.

Moved by: Stacy Bartlett Second: Patricia Guerra Vote: 6-0-1

- e) Contract Amendments

Motion: Increase all staff contracts by \$1000.00 for all current staff returning for the 2004-2005 school year.

Moved by: Ken Thielman Second: Peter Sadowski Vote: 7-0-0

Motion: Amend contract with Paul Simone to reflect \$1000.00 increase.

Moved by: Bhaskar Velamakanni Second: Stacy Bartlett Vote: 7-0-0

Motion: Amend contract with Mary Pat Mesler to reflect \$1000.00 increase

Moved by: Stacy Bartlett Second: Bhaskar Velamakanni Vote: 7-0-0

- f) Audit Services

Motion: Approve signature of contract with Larson, Allen, Weishair & CO., LLP for audit services.

Moved by: Darrel Schoeberlein Second: Bhaskar Velamakanni Vote: 7-0-0

12. Information

- a) Graduation – June 6, 2004 at Central Park.

- b) 2004-2005 Director Goals for discussion at August workshop.

- c) Lease Aid
- 13. Future Agenda Items
 - a) Regular Board Meeting
 - b) Workshop Meeting
- 14. Next regular BOD meeting: August 5th, 2004 at 6:30 PM
Next workshop meeting: August 5th, 2004 at 5:30 PM
Moved by: Stacy Bartlett Second: Peter Sadowski Vote: 7-0-0
Special meeting to discuss expansion vision and guidelines: July 7th, 2004 at 6:00 PM
Moved by: Stacy Bartlett Second Carrie Bartz Vote: 7-0-0
- 15. Adjourn
Motion: Adjourn at 8:07 PM
Moved by: Stacy Bartlett Second: Patricia Guerra Vote: 7-0-0

Respectfully submitted,

Carrie Bartz, Secretary