

Approved
May 6th, 2004

Minutes
Board of Directors Meeting
Math & Science Academy

Wednesday, March 31st, 2004, 6:30 PM
8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to order at 6:42 PM by Peter Sadowski (Chair)
2. Roll Call of Members:
Carrie Bartz Stacy Bartlett Patricia Guerra (absent)
Josh Minsley Alan Moorhead Peter Sadowski
Darrel Schoeberlein Ken Thielman Bhaskar Velamakanni
Paul Simone (ex-officio) Andy Price (student rep.) absent
3. Approval of Agenda
Add items:
Information: Parent Survey
 New student BOD representative
Motion: Approve agenda as amended
Moved by: Carrie Bartz Second: Bhaskar Velamakanni Vote: 8-0-0
4. Open Forum: Debbie Johnson distributed a list of local businesses and items that she would like to request for the student park. She asked for BOD permission to approach these businesses regarding donations of products or discounts. Debbie also reported that the Outreach Team applied for and received a \$250 grant to purchase video tapes to be shown to incoming students each fall. Several diversity activities were held – Mix it up lunch, poster contest, shoe collection (250 pairs were donated), an assembly and a poster person position was created.
Motion: Grant Debbie Johnson permission to approach local businesses for donation of products or discounts for items needed for the student park.
Moved by: Josh Minsley Second: Stacy Bartlett Vote: 8-0-0
5. Approval of Meeting Minutes for the meeting of March 4th, 2004
Motion: Approve March 4th, 2004 Board of Directors Meeting Minutes, as presented
Moved by: Darrel Schoeberlein Second: Josh Minsley Vote: 7-0-1
6. Consent Agenda – Acceptance of \$200 gift from the Durkin family and \$200 matching gift from the Star Tribune Foundation.
Motion: Accept consent agenda
Moved by: Stacy Bartlett Second: Alan Moorhead Vote: 8-0-0
7. Financial Report: Review of Income Statement as of February 29, 2004.
8. Chair's Report: Peter Sadowski presented comments regarding March 4, 2004 meeting feedback.
9. Standing Committee Reports:
 - a) Budget: Goal to have a revised budget sent to BOD members prior to the May 6, 2004 BOD meeting.
 - b) Building/Maintenance: No report from the attorney this month.
Enrollment: 60 6th graders are set to attend the 2004-2005 school year.
 - c) Personnel (staffing): Resumes are being collected. MSA will be present at two job fairs.
Planning to start interviews in April.
 - d) Technology: The new teacher server has arrived and is being setup.
 - e) Parent Team: A special meeting in February was held to determine a plan for officers for the 2004-2005 school year. The next meeting, April 15, will be to discuss spending guidelines.

- f) Policy: The goal is to have the policies completed by April 15, 2004. Policy 514 was reviewed and compared to the discipline policy – further discussion in agenda item 10 a).
 - g) Grant Writing: membership currently on hold
10. Old Business
- a) Policy 514 Bullying Prohibition Policy – Delete note at end of section II and replace “human rights officer” with “director” in section IV.
Motion: Adopt policy 514 as amended
Moved by: Stacy Bartlett Second: Josh Minsley Vote: 8-0-0
11. New Business
- a) Acceptance of \$10,000 planning grant. Paul Simone suggested that there be an all school/community meeting to announce the receipt of the grant and the purpose of the grant. Paul also suggested that three groups be formed to create a business plan. One group would address topics such as curriculum, parent/student handbook. A second group would look at financing, architecture and construction. A third group would look at public relations and fundraising.
Motion: Authorize the director to accept the \$10,000 planning grant and sign the contract.
Moved by: Alan Moorhead Second: Darrel Schoeberlein Vote:7-0-1
 - b) Snow Day – Adjustment of Calendar
Motion: Designate the snow day as a non school day
Moved by: Alan Moorhead Second: Ken Thielman Vote: 8-0-0
12. Information
- a) Director’s Review – the BOD chair and vice-chair will make arrangements for a review of the director at the May 6, 2004 meeting.
 - b) New student BOD representative is Kristyn Moravetz
 - c) Parent Survey – consider creating a .pdf file and posting it on the web site to save the cost of printing and postage.
13. Future Agenda Items
- a) Parent/student handbook review
 - b) Budget update
 - c) Staff contracts
 - d) Regular Board Meeting
 - e) Workshop Meeting
14. Next regular BOD meeting: May 6th, 2004 at 6:30 PM
Next workshop meeting: May 6th, 2004 at 5:30 PM
Moved by: Josh Minsley Second: Carrie Bartz Vote: 8-0-0
15. Adjourn
Motion: Adjourn at 7:53 PM
Moved by: Stacy Bartlett Second: Ken Thielman Vote: 8-0-0

Respectfully submitted,

Carrie Bartz, Secretary