## **Approved** March 31, 2004

# Minutes Board of Directors Meeting Math & Science Academy

Thursday, March 4th, 2004, 6:30 PM 8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to order at 6:35 PM by Peter Sadowski (Chair)

2. Roll Call of Members:

Carrie Bartz Stacy Bartlett Patricia Guerra (absent)

Josh Minsley Alan Moorhead (absent) Peter Sadowski

Darrel Schoeberlein Ken Thielman Bhaskar Velamakanni

Paul Simone (ex-officio) Andy Price (student rep.)

3. Approval of Agenda

Strike item (10a) Policy 514 Add items: (11c) Staff Handbook

Information: Parent Survey

Teacher advertisement

MACS Distinguished Educator Hall of Fame award

Motion: Approve agenda as amended

Moved by: Stacy Bartlett Second: Darrel Schoeberlein Vote: 7-0-0

- 4. Open Forum: Mr. Eric Kaluza presented a proposal to form a Cross Country Team at MSA. Paul Simone will contact the budget committee regarding funding availability for FY05.
- 5. Approval of Meeting Minutes for the meeting of February 5th, 2004

Motion: Approve February 5th, 2004 Board of Directors Meeting Minutes, as presented Moved by: Josh Minsley

Second: Bhaskar Velamakanni Vote: 7-0-0

- 6. Consent Agenda none
- 7. Financial Report: Review of Income Statement as of January 31, 2004.
- 8. Chair's Report: Peter Sadowski presented comments regarding February 2004 meeting feedback. The BOD should continue to keep discussions concise and on point and continue to stay on task. Suggestions for future meeting topics: architecture, enrollment, gardens and long term planning. Peter also discussed findings from study conducted by the Minnesota Center for Public Finance Research Study: Determining the Cost of an Adequate Education in Minnesota
- 9. Standing Committee Reports:
  - a) Budget: none
  - b) Building/Maintenance: Paul Simone reported that the insurance companies for Eiden Construction and Stromgren & Associates have been informed that they are being sued. There has been no response from the insurance companies yet.
  - c) Enrollment: Discussion of enrollment report dated February 23, 2004.

    Motion: Accept the recommendation of the director to enroll 60 sixth grade students, three siblings of current MSA students and siblings of school year 2004-2005 sixth grade students.

    Moved by: Stacy Bartlett Second: Josh Minsley Vote: 7-0-0
  - d) Personnel (staffing): Stacy Bartlett reported that the personnel committee has reviewed the staff handbook see item 11 c. The committee would like to begin a search for additional revenue sources and explore setting up a pay scale for teachers. Jim Kojis has made the decision not to return to MSA next school year.

- e) Technology: The technology committee is currently rewriting MSA's Technology Plan. A staff survey has been distributed. The staff server crashed last week. The new server is on it's way and the software for the new server has arrived.
- f) Parent Team: Pi day will be March 15, 2004. Susan Porter will be stepping down as chair of the Parent Team. A drinking and driving video was purchased and will be shown to 11<sup>th</sup> and 12<sup>th</sup> graders in social studies. The next Parent Team meeting will be March 11, 2004 to discuss funding guidelines and Parent Team leadership.
- g) Policy: Carrie Bartz reported that the policy committee established style guidelines for the format of all MSA policies. Those guidelines will be applied to all policies and a CD created with all of the current policies. The goal is to have the policies completed by April 15, 2004.
- h) Grant Writing: membership currently on hold

#### 10. Old Business - none

#### 11. New Business

- a) 2004-2005 school year enrollment lottery was conducted.
- b) Landscape design contest. The BOD reviewed all of the proposals submitted for landscape design of the area west of the front entrance of the school. The BOD voted on the proposals. The winning proposal was submitted by Julie Close.
- c) 2004-2005 Staff Handbook

Motion: Approve Staff Handbook as presented by the personnel committee Moved by: Josh Minsley Second: Stacy Bartlett Vote:7-0-0

#### 12. Information

- a) Parent Survey
- b) Teacher advertisement MSA will need part time teachers in the areas of middle school science, art and secondary Spanish to fill Jim Kojis' vacancy. An advertisement will be placed in the newspaper this weekend.
- c) Paul Simone received the MACS Distinguished Educator Hall of Fame award. This award was presented to three educators in Minnesota Charter schools this year.

### 13. Future Agenda Items

- a) Roof update
- b) Parent/student handbook review
- c) Policy 514
- d) Student BOD representative update
- e) Budget update
- f) Staff contract update
- g) Regular Board Meeting
- h) Workshop Meeting
- 14. Next regular BOD meeting: March 31st, 2004 at 6:30 PM

Moved by: Darrel Schoeberlein Second: Josh Minsley Vote: 7-0-0

15. Adjourn

Motion: Adjourn at 7:47 PM

Moved by: Stacy Bartlett Second: Ken Thielman Vote: 7-0-0

Respectfully submitted,

Carrie Bartz, Secretary