

Meeting Minutes
Board of Directors Meeting
Math & Science Academy

Preliminary

Thursday, August 8, 2002, 6:30 PM
8430 Woodbury Crossing, Woodbury, MN 55125

1. Call to order at 6:36 PM by Susan Mooney (Chair)
2. Roll Call of Members:

	Melissa Molin	Julie Close
	Susan Mooney	Maggie Vincent
	Carrie Bartz	Josh Minsley (late)
	Paul Simone	Jack Bull (ex-officio)
	Justin Gehring (student rep.)	
3. Approval of Agenda
 - Add 6. c) Justin Gehring's contract: Technical Services
 - Add funding request from Josh Minsley to 11. c)
 - Add 11. f) Appoint Kenneth Thielman as bank signator
 - Motion: Approve agenda as amended
 - Moved by: Maggie Vincent Seconded by: Paul Simone Vote: 6-0-0
4. Open Forum: none
5. Approval of Meeting Minutes for the meeting of July 27, 2002 (Handout)
 - Motion: Approve July 27, 2002 Board of Directors Meeting Minutes
 - Moved by: Maggie Vincent Seconded by: Julie Close Vote: 4-0-2
6. Consent Agenda
 - a) Tate Schoeberlein's contract: 1.0 FTE Special Ed.
 - b) Eric Kaluza's contracts: 0.7 FTE Health/Phy. Ed. And 0.3 FTE Student Supervisor
 - c) Justin Gehring's contract: Technical ServicesMotion: Approve consent agenda
Moved by: Maggie Vincent Seconded by: Paul Simone Vote: 6-0-0
7. Financial Report
 - Jack Bull reported that the reserve account dollars were invested at 4%.
8. Chair's Report: none
9. Standing Committee Reports:
 - a) Budget: Melissa Molin reported that we now have final lease aid figures for the 2002-2003 budget. Jack Bull reported that there is a verbal approval with the state to replace the broken HVAC compressor.
 - b) Building/Maintenance: Paul Simone reported that MSA received a citation from the Woodbury police for violation of the city watering policy. This is due to the automatic sprinkling schedule not accounting for a different number of days in various months. The sprinklers have been turned off for now.
 - c) Enrollment – 2002-2003 enrollment report as of 8/8/02. The school is full with waiting lists for each grade. Jack Bull recommended that the Board of Directors look at accepting 7th, 8th and 9th graders when we accept new students.
 - d) Personnel (staffing): Maggie Vincent reported that interviews were held on August 1, 2002. There are no other staff vacancies.
 - e) Technology: One grant application has been completed, three others are in the process of being completed. A new operating system, either Windows 2000 or Windows XP, will be installed on all school computers.
 - f) Parent Team: No meeting was held in July. The next meeting will be August 15, 2002 at 7:00 pm.
10. Old Business
 - a) Appoint parent board members
 - Josh Minsley reported that the committee recommends to the board the appointments of Alan Moorehead and Peter Sadowski.
 - Motion: Approve appointment of Alan Moorehead and Peter Sadowski as parent members of the Board of Directors.
 - Moved by: Josh Minsley Seconded by: Julie Close Vote: 5-0-1
 - b) Enrollment decisions in light of budget needs
 - Tabled until next Board of Directors meeting
11. New Business
 - a) Foreign exchange student enrollment
 - Discussion only. Further discussion will be held at the next workshop meeting

- b) Student parking
Discussion and revision of draft document.
- c) Approval of requests for staff development funds
 - i. Tate Schoeberlein request for \$1000.00
 - ii. Josh Minsley request for \$79.00
 - iii. Mary Pat Mesler request for \$1000.00

Motion: Approve \$1000.00 reimbursement for Tate Schoeberlein

Moved by: Paul Simone Seconded by: Josh Minsley Vote: 8-1-0

Motion: Approve \$79.00 reimbursement for Josh Minsley

Moved by: Alan Moorehead Seconded by: Paul Simone Vote: 7-1-1

Motion: Approve \$600 reimbursement for Mary Pat Mesler, with an additional \$400 pending review of her contract.

Moved by: Alan Moorehead Seconded by: Susan Mooney Vote: 8-1-0

- d) First reading of Policy 210.1: Conflict of Interest
- e) First reading of Policy 806: Crisis Management Policy

12. Information

- a) Open House schedule

13. Future Agenda Items

- a) Regular Board Meeting
- b) Workshop Meeting
- c) Resignation of Paul Simone as teacher board member
- d) Appointment of members to the Building Company
- e) Consent Agenda: Extracurricular contract for Josh Minsley

14. Next BOD meeting: September 5, 2002 at 6:30 PM

Motion: Board of Directors workshop to be held September 5, 2002 at 5:30 PM to discuss enrollment issues. The next regular Board of Directors meeting to be held September 5, 2002 at 6:30 PM.

Moved by: Susan Mooney Seconded by: Josh Minsley Vote: 9-0-0

15. Adjourn

Motion: Adjourn at 8:29 PM

Moved by: Josh Minsley Seconded by: Melissa Molin Vote: 9-0-0

Respectfully submitted,

Carrie Bartz, Secretary