

Finance Committee Minutes
February 6, 2017
Building B, Room 103
4:30 p.m.

Present: Ken Thielman, Tom Johnston, Cheryl Howe, Mona Hayashi, Marsha Bunge, Jeana Albers, John Gawarecki, Tom Harper, Debra Fleischacker, Hannah Kostichka, Ryan Medeiros

1. Field Trip Compensation - Jeana

- Decided on \$200 for the primary trip leader, as well as 2 stipends of \$100 for additional staff chaperones for 2 nights for all-class trips. Currently, the only all-class trip is Eagle Bluff.

2. EA (Holiday Pay/PTO) - Marsha

- Marsha wants PTO prorated based on FTE. No snow days and only three holidays paid currently. Wants 8 days for 0.8 and 5 days for 0.5.
- Currently have 3 paid holidays and 3 PTO days
- Should not impact the budget significantly because current EAs are all special education support
- Recommendation would need to be brought to the Board for decision of adding to 2017-2018 budget- same PTO ratio that teachers have based on FTE. Up to 10 days, but prorated on FTE status. 6 holidays.
- One concern is perception by teaching staff on the decision. Will need to be clear in presentation that it will not impact the budget because the cost will be reimbursed.
- Estimated cost is \$800

3. Bleacher quotes - John

- Irwin Seating Company provided quote. They are what we currently have. Representative is local. \$22,079.50 to replace everything. MasterCraft also provided quote, but they are further away.
- Do we just want to replace the motor?
- Replace motor and change colors of bleachers?
- Another option is the "mule," but then need place to store it, and it would need to be charged. Estimated cost is \$8000.
- Vendors do not want to look at current status of bleachers because of the small status.
- Bleachers would come out of replace/repair fund which is around \$250,000 currently.
- Discussed that it would be good to go with complete replacement of seats.

4. Human Resource discussion, Kraus-Anderson - John

- Have had some problems with HR vendor
- Do most of the procedures online
- Cobra and insurance information would be done electronically

- Office personnel would still need to stay on top of who is employed, but wouldn't have to worry about sending notifications.
 - With current contractor, Roo Solutions, spending on average \$5000/year
 - Cost-wise it would be about the same to make the switch as Kraus-Anderson is \$4800/year
 - Immediate change
- 5. Blind updates (AFC funds) - John**
- Quotes originally received are outdated. John is waiting for new quotes to come in. Original quotes were around \$9000. AFC had \$10000 budgeted for the new blinds.
- 6. Fire alarm service, SimplexGrinnell - John**
- City View Electric Inc. provided quote for \$22,205. Cost would cover entire installation of new equipment. City View is currently in Building B, but not Building A. SimplexGrinnell's service has not been great.
 - Would be done right after school is out in June
 - Would go on 2016-2017 budget
 - Could come out of the repair/replace fund
- 7. Update on AESOP-Jeana**
- Have not been able to reach the company. Will hopefully have an update for the March finance meeting.
- 8. Comcast Service update.**
- Investigation as to why internet has trouble during Friday study halls is that one router is handling it all. The bandwidth is not sufficient to handle the demands.
 - Provided several options. Second option was proposed as most viable of the four. Second plan would be adding an additional router which would double the cost from \$214.90 to \$464.90. \$6000 annually.
 - Could have one secure router for staff and one for students
 - Using fiberoptic option would potentially help with growth.
 - Upgrade could be made this year
 - Would help testing go smoothly
 - Purchase would come out of communications budget
- 9. 8490 Options**
- Gave 3 options. 2 for purchase price. One is to rent.
 - Gross lease- would take care of maintenance, garbage, etc.
 - \$108,000 to lease with care/annually
 - Right now lease aid is \$104,000, and the next year would be \$120,000
 - Price does not include what it would take to restructure walls, etc.
 - Triple net lease
 - Without maintenance
 - \$81,000
 - Payment for maintenance person is way less than paying for their maintenance people

- Purchase
 - \$770,000

10. Next meeting, March 13th, 4:30 p.m.