

Search Committee #6 7.26.21

Minutes

Room 5C

4 pm

Members: Jennifer Bartle, Lisa Anderson, Jennifer Levitt, Heather Krisko, ~~Joel Pundsack~~, Jeff Eng

1. Introductions
2. We need a new Notetaker - We'll take turns.
3. (Interim Director) Transition TF Update (Jeff)

Mostly completed transition. Last task completed but needs follow up : short term needs (3 months out) - shared with directors and assistant directors. Sports, hiring, before school events, etc are being covered but these tasks may be interchanged within administration based on need and timing. Unification among stakeholders is a goal the BOD gave Mrs. Dodge in addition to the "checklists".
4. Hiring TF Update (Jennifer)

Waiting on Values Identification survey results. Application questions as well as follow up questions based on stakeholders results. Interview evaluation tools.
5. (Permanent Director) Transition TF (Joell)
 - a. They had one meeting, but will not meet again until October.
 - b. They would like to meet with the Interim Director and the Interim Director Transition TF in October to discuss what went well with the transition, and how to make it more effective.
6. Values Identification TF Update (Heather)

September 8th Staff and Parents will receive a survey. Students will receive a survey September 10th to complete during advisory class. BOD is discussing mission and vision and values at the end of October; statements are shared with stakeholders in the survey based on current mission, vision and values. Survey results will be shared with the board prior to their October meeting to assist in conversation about stakeholders thoughts. Statements will be given on a 5 point scale with an open ended question or two available.
7. Job Description Update (Lisa)

BOD approved in July Meeting and will go to the hiring task force. Hiring task force may give additional recommendations. May be brought back to the BOD if there are changes.
8. Discuss and Approve Timeline (Lisa)

Already done with or working towards completion of June and July action items. Adding a joint meeting with Values and Identification TF and Hiring TF at the end of September. Timeline is tight to give an offer by the end of February. Any changes to the timeline will affect all task force timelines and the hiring timeline. BOD needs to determine if they want to take on any of the action items on this timeline or accept the recommendations by the task forces. If the BOD or

administration is taking on any action items they need to be determined before the timeline is approved.

9. Are there any issues that didn't go smoothly with the hiring process, that we should plan to fix/change for the hiring of the permanent Director? (Lisa)

Communication between task forces and BOD need to improve and recommendations need to be discussed.

The Day at MSA Community responses need to be put together before the BOD interviews - and they will be, because they will be on separate days, unlike the Interim Hiring Process.

10. Set next meeting date

Depends on whether the BOD approves the timeline or not, and how the BOD wants to proceed on some of the items on the timeline. Otherwise not until the end of September.