

Math & Science Academy

Board of Directors

Tuesday, June 20, 2023
MSA Building B Room 302 / [Virtually](#)

1. Motion to Enter Closed Session 5-5:30PM

(Ellingson)


- a. Previous closed session was not completed, and will be continued at today's closed session.
- b. The meeting will be closed pursuant to Minnesota State Statute 13D.05. Subd. 3b. to
 - i. Review the results of an investigation.
 - ii. Evaluate the performance of an individual subject to the board's authority.
- c. Excuse all members from the public in the room, and turn off Youtube video/audio.

2. Open Forum (5:30PM - 6:00PM) <5 min each

3. Open the meeting - 5 mins (Ellingson)

- a. Invite the public back to the room, and turn on Youtube video/audio.

4. Workshop Agenda (up to - 6:00PM)

- a. Community Engagement Planning  Community Engagement.pdf

5. Break - 15 min

6. BOD Meeting Call to Order by Chair (6:15PM)

Vision: To be an innovative, sustainable model of academic excellence for all students that creates well-rounded, lifelong learners and global citizens.

Mission: We provide accelerated and inclusive curricula and instruction in all subjects, with an emphasis on math and science.

Land acknowledgement: We would like to acknowledge that the land on which we gather is the land of the Očhéthi Šakówiŋ (pronounced "oh-CHEH-tee shaw-KOH-we,") The People of the Seven Council Fires and the Wahpekute Band (pronounced "wah-PEH-koo-tay"). It is within MSA's responsibility as an academic institution to disseminate knowledge about Indigenous peoples, and their history with this land. MSA works to build relationships with Native American students and families through academic pursuits and historical recognition.

7. Roll Call of Members

Dan Ellingson, Chair Wendell Sletten, Treasurer DJ Johnston, Secretary
Maggie Burggraaff, Vice Chair Teresa Ward Hetal Patel
Stephanie Luedtke

Non-voting Student Members: Joseph Ayalew Noah Yehalashet

8. Approval of Agenda / Conflict of Interest - 5 min

9. Approval of Minutes - 5 min (Ellingson)

- a. [05_15_23 BOD Meeting Minutes.pdf](#)

10. Chair's Report - 5 min (Ellingson)

11. Student Reps - 5 min (Ayalew and Yehalashet)

12. Executive Director's Report - 10 min (Vetsch)

- a. [Director's Report - June 20, 2023.pdf](#)
 - i. Enrollment
 - ii. Student Representatives for BOD
 - iii. ABC Update
 - iv. SWCTC Video

13. Board Committees

Governance/Policy (Patel)

- i. [Gov Cmte - Minutes 060823 DRAFT.pdf](#)

Facility (Johnston)

- ii. [facilities meeting june.pdf](#)


























Finance (Sletten)



















Approval of Financials

- i. [June 2023 Finance Committee Meeting.pdf](#)
- ii. [Math and Science Academy May 2023 Financial Report.pdf](#)
- iii. [Math and Science Academy May 2023 Supplemental Information.pdf](#)
- iv. Lease Aid Letter - Signatures from BOD

14. Consent Agenda - 5 min

- a. MSHSL Resolution

- i.  23-24 MSHSL Renewal Form.pdf
 - ii. [MSHSL Partnership Video](#)
- b. Physical Impairment Specialist Contract
 - i.  Math & Science FY24 Physical Impairment Specialist_encrypted_.pdf
- c. ASD Consultant Contract
 - i.  Math & Science - ASD Consultant- FY24_encrypted_.pdf
- d. School Psychologist Contract
 - i.  School Psych Contract 23-24.docx
- e. DAPE Contract
 - i.  Math&ScienceAcademy(2023-24)DAPE.pdf
- f. Deaf/Hard of Hearing Educational Services Contract
 - i.  JennySmithDHHContractFY24.pdf
- g. Cleaning Contract
 - i.  Blue Ribbon Cleaning Contract.pdf
- h. Staff Handbook Wage Notice Addition
 - i.  2023-2024 Staff Handbook Draft For Review.pdf
- i. First Read
 - i. Policy 407
 - 1.  407 Current.pdf
 - 2.  407 Proposed.pdf
 - 3.  [Compare Report] 407 Proposed.pdf
 - ii. Policy 412
 - 1.  412 Current.pdf
 - 2.  412 Proposed.pdf
 - 3.  [Compare Report] 412 Proposed.pdf
 - iii. Policy 419
 - 1.  419 Curent.pdf
 - 2.  419 Proposed.pdf
 - 3.  [Compare Report] 419 Proposed.pdf
 - iv. Policy 421
 - 1.  421 Proposed.pdf
 - v. Policy 426
 - 1.  426 Current.pdf
 - 2.  426 Proposed.pdf
 - 3.  [Compare Report] 426 Proposed.pdf
 - vi. Policy 427
 - 1.  427 Current.pdf
 - 2.  427 Proposed.pdf
 - 3.  [Compare Report] 427 Proposed.pdf
- j. Second Read
 - i. Policy 401
 - 1.  Policy 401 Current.pdf



- 2.  401 Proposed.pdf
- 3.  [Compare Report] 401 Proposed.pdf
- ii. Policy 402
 - 1.  Policy 402 Current.pdf
 - 2.  402 Proposed.pdf
 - 3.  [Compare Report] 402 Proposed.pdf
- iii. Policy 404
 - 1.  Policy 404 Current.pdf
 - 2.  404 Proposed.pdf
 - 3.  [Compare Report] 404 Proposed.pdf
- iv. Policy 405
 - 1.  405 Proposed.pdf
- v. Policy 406
 - 1.  Policy 406 Current.pdf
 - 2.  406 Proposed.pdf
 - 3.  [Compare Report] 406 Proposed.pdf
- vi. Policy 414
 - 1.  Policy 414 Current.pdf
 - 2.  414 Proposed.pdf
 - 3.  [Compare Report] 414 Proposed.pdf
- vii. Policy 415
 - 1.  Policy 415 Current.pdf
 - 2.  415 Proposed.pdf
 - 3.  [Compare Report] 415 Proposed.pdf








15. Diversity, Equity, Inclusion - 5 min (Ellingson)

- a. DEI Dashboard & next steps - 5 min
 - i. BOD Training before/after seating - for newly appointed members
 - ii. BOD video training from March 2023 workshop

16. Scheduled Break - 5 min

17. Discussion and Decision - 60 min

- a. Finalize Executive Director Employment Agreement (Ellingson) - 5 min
- b. Community Session Planning (Ellingson) - 5 min
- c. EA and Office Staff Salary Scales (Vetsch) - 5 min
 - i.  22-23 EA - 23-25.pdf
 - ii.  Office Staff Salary Schedule - Sheet1.pdf

- d. Approval of 2023-24 MSA School Budget - 5 min
 - i.  Math & Science Short-Term Budget Projection Model 06.02.23.pdf
 - ii.  Math & Science Long-Range Budget Projection Model 06.02.23.pdf
- e. Student Representative Role Discussion - 5 min
- f. Community Board Member Appointment - 5 min
 - i.  Math and Science Academy Mail - BOD Position Redacted.pdf
- g. BOD to agree on Organization meeting date - 5 min
 - i. June 20, 2023 OR
 - ii. Special meeting date TBD
- h. Organizational Meeting
 - i. New BOD Seating
 - ii. 2023-24 BOD Meeting Calendar Date Setting
 - iii. BOD Officer Discussion / Voting
 - 1.  Duties of BOD Officers.pdf
 - 2. Nomination Forms
 - a.  WS 2023-2024 Self Nomination Form Board Officer Elec...
 - b.  MSA BOD - Hetal's VC Self Nomination Form.pdf
 - c.  Dan Ellingson 2023-2024 Self Nomination Form Board ...
 - iv. BOD Committee Representatives Appointments

18. Future BOD Items - 5 min (Ellingson)

- a. July
 - i. New Board onboarding / training / workshop
 - ii. Student-Parent Handbook - 5 min

19. Meeting Plus / Minus - 5 mins (Ellingson)

20. Motion to Adjourn

Submitted:

Approved: