

Annual Fund Committee Meeting

Wednesday, November 5, 2014

7:30 A.M. – 8:30 A.M. /Room 12

Meeting Minutes

- I. Members Present: Bob Kreischer, Alice Quammen, Mona Hayashi, Krista Boston, Deb Ledvina, Annie Cardenas, Julia Charlsen. Mary Yapp joined by phone.
- II. Update from last meeting :

Give MN : Done. No more edits are allowed.

Big Prize and Small Prizes: There will be a big prize for the class with the highest participation. The class will decide what the prize should be (party or toward their class fund). Smaller prizes will be by chance drawing. Krista is going to find out costs for a Skyzone party

Email Blasts: Julia has these well in hand. Next email blasts will include info on matching GTTM donations; and giving to GTTM before November 13th.

Volunteer schedule for GTTM Day : Students and parent volunteers are lined up.

Staff/teachers assigned to “man” the GiveMn Website: Training will be provided at 7:45 am on Friday the 7th. Schedule:

- 6-9 am Annie
- 9am-3:30 pm TeriSue
- 4-11:30 pm Joyce
- 3:30-6:45pm and 9-11:30pm Mary
- 7am-4:30pm Alice
- Julia all day but off-sight

Speaking at MSA lunches: Julia has it covered

Alumni involvement: Communications committee is now in charge of this

Using VISA or PayPal for GTTM donations at the school: Although we can set this up, it may take longer than possible for GTTM. Good thing to have anyway for other purposes. Krista will discuss with the committee in December.

III. Discussion left over from last meeting

Give Tab: Update on Amazon Prime: Alice will get something prepared for our December meeting

IV. Things to do:

Thank you on webpage: Alice will work with Justin on this the day after GTTM day.

Thank you letter from Director: Letter will come from the Board instead. Alice and Deb will work on this. Due two weeks after GTTM.

Personal thank you notes: Will be done by the students during a class time. Annie will announce to teachers. Due date will be December 15th.

Parent Team meeting summary: Parent team doesn't meet until February, 2015. A member of the committee will do this.

Preliminary report of GTTM results: Julia will do this one week after GTTM

Announcement of who got the big prize (class): Mona will do this. Due a week after GTTM.

V. Next meeting:

December 17th (Wednesday) at 7:30 in Room 5

December Meeting: GTTM recap and Prize Planning

January Meeting: Future of AFC: are we only GTTM; all fundraising; etc. Request for new Co-Chairs