

Academics Committee Agenda

December 6, 2021

8:00 am - 9:00 am

Room 4D

Members: Michelle Kurkoski, Maggie Burggraaff, Emily Graveen, Isaac Johnson, Jeana Albers, Noah Langseth, Teresa Ward, Tara Richert, Kassie Larson, Wendell Sletten, Jennifer Heydt-Nelson, Cecelia Dodge, ~~Lela Olson~~, Kate Hinton, ~~Cody Schniepp~~, Tami Flowers

1. Working group update - online/July term/recovery (Kate)

a. Include notes from that group's meeting in these minutes

Summer and extended day. There are a few grants coming through.

There should be significant COVID money to pay for summer courses.

This money should be for 2 years.

Extended day application should be submitted this week. We may not be able to start it this year. This could be money for us to use this year before or after school for teaching enrichment courses. It cannot be homework help or tutoring. It depends on how it is worded.

If we apply for extended day, some time could be for reinforcement of skills, but it needs to be created correctly.

It does rely on teachers to work more. But they would be paid hourly.

We could possibly loop in some of the clubs we already have.

We have done extended day in the past. Send out a survey to staff to see who would be interested and what they would want to teach.

It is not clear how soon we would receive the money.

This summer we could have money for people to develop courses. We could bus any student who needed it. This will need to be started right after the holidays.

Kate ran a large camp a few years ago between St. Paul and So. Wash Co. It was highly successful.

Parameters for this money are pretty wide. It needs to be used in the summer, but it offers a lot of possibilities.

2. WBWF Updates -

a. committee notes or additional info? (CD)

We are on track for the December deadline, and the BOD will review it at next week's meeting.

Hopefully the BOD will approve 3-5 important things to the BOD and any tweaking of the mission or vision.

SMART goals need to be decided on for these larger goals, and this committee might be a good place to do that work.

3. Recruiting Diverse Staff Update (CD)?*
4. Strategic plan update (CD)*
 - a. Cecelia will be finalizing ideas to present to BOD with regard to 3-4 major goals of the SP. Then bring to AC to review and brainstorm ideas for the 'how' of each goal
5. First Fastbridge update and/or MCA? (LO or other admin covering)*
 - a. April 12th will be our big MCA testing day. On that day, the following grades will take these MCAs:
 - i. 6th - math
 - ii. 7th - math
 - iii. 8th - math
 - iv. 9th - science
 - v. 10th - reading
 - vi. 11th - math
 - b. That leaves the reading MCAs for 6th, 7th and 8th grade, and the science MCA for 8th grade. These MCAs will be taken in the classroom, on a date determined by the teacher. The reading MCA date will need to fall between March 6th and May 5th, and the science MCA date will need to fall between March 6th and May 12th.
6. MCA testing and review/discussion (CD and IJ)*

You can see all our test dates on the website. Our biggest date will be 4/12. Cecelia will send out something with all the testing dates.
7. Enrollment update (Kate)*

2 - 8th grade withdrawals (a medical reason [will return after winter break] and a moving out of the country)
1 - new 8th grader starts today.
8. Scheduling update (Kate)
 - a. Poll results
 - b. Next steps?
[Schedule Framework Selection Process](#)
Would like each department to meet and discuss their ideas, questions, and concerns.
An example of a teacher's schedule would be helpful. This schedule will allow for different opportunities for teams and for collaboration.
9. Plan for review of the Academic Expectations Agreements?
10. Grading handbook discussion
The grading handbook and agreements can be put to the side until January and February. If we change the guidelines, discussions need to happen. It will be added into a PD day.

***Denotes items shared with MK before the meeting so I can add it to the agenda early to allow committee members to read through the information. Please send me the information by the Friday before the meeting.**

Next meeting will be on January 3rd

- Items?

We will meet over Zoom in January and February. A Zoom link will be added to the calendar invitation.

Student council is planning on Dorkathalon. It will look different this year.

Until we know next year's schedule, it might not be a good use of time to discuss what teachers want to/will be teaching next year in department meetings.

We should be thinking about FIRE Slips and FIRE Slip prizes and how to use them more effectively for middle school students.

Academics Committee Yearly Calendar

Month	Description
August	<ul style="list-style-type: none">• Should the first Academics Committee meeting be in August (decide at June mtg)• Get BOD SAM Academic Goals, and after determining any additional goals, set a process for meeting those goals
September	<ul style="list-style-type: none">• 1st Fastbridge Inventory• MCA results will go to the departments so that each department can determine how to approach their Academic Goals (For the 18-19 school year, this means Goals 1,2 and 5) When and how should they report the changes they made?• Share last year's WBWF with SAM for the Annual Report• Review - Adminsends new legislation/standards to the corresponding departments annually

October	<ul style="list-style-type: none"> • Annual report due October 1 • Review of last year's WBWF report to the Academic Committee
November	<ul style="list-style-type: none"> • Review of last year's WBWF report to BOD in November meeting • Departments should begin to plan for next year's electives and to detail a back-up plan in case of low enrollment in the elective classes
December	<ul style="list-style-type: none"> • WBWF report due to Admin by Dec 1 and to MDE (mid-Dec) • 12/18 Course lists and descriptions due to scheduling office • 2nd Fastbridge Inventory
January	<ul style="list-style-type: none"> • Office needs a list of classes offered by each department by the middle of the month (including AP and electives) • 1/3/18 - AP class schedule available to students • PSAT results can go to the departments • Review Academic Agreements and Open House Expectations
February	<ul style="list-style-type: none"> • Students sign up for their classes • WBWF presentation and input from public
March	<ul style="list-style-type: none"> • 3rd Fastbridge Inventory before Spring Break • Report how AP signup process is proceeding • Annual review = Policies 601 and 603
April	<ul style="list-style-type: none"> • Educational Program Policy committee should review model policies #613-620 • Professional Development Task force will have data to begin to plan for the following year
May	<ul style="list-style-type: none"> • MCA snapshot results available • Review PSAT(Dec) and ACT scores (if taken at MSA receive in May-June) • Students can see their classes online
June	<ul style="list-style-type: none"> • Academics and WBWF committee will make recommendations and present them to Board by looking at the MCA snapshots and determine Professional Development for the following school year • Determine if we should have a meeting in August or September? • Reflect on goal setting for next school year?
July	