

Academics Committee Agenda

October 11, 2021

8:00 a.m. - 9:00 a.m.

Room 2A

Members: Michelle Kurkoski, Maggie Burggraaff, Emily Graveen, Jeana Albers, Noah Langseth, Teresa Ward, Tara Richert, Kassie Larson, Wendell Sletten, Jennifer Heydt-Nelson, David Pushparaj John, Cecelia Dodge, Lela Olson, Kate Hinton, Cody Schniepp

1. Meeting dates for the year

- a. September
- b. October 11
- c. November 8
- d. December 6
- e. January 3
- f. February 14
- g. March 15 - Michelle K not able to attend, but will still send an agenda.
- h. April 11
- i. May 10
- j. Generally we don't meet June-August

2. Working group update - online/July term/recovery (Kate)

The Schedule Task Force has been meeting. They are gathering data on what is working well, what are struggles, and what we would like to see changed. There are representatives from all departments on this task force, so they will bring this to the next department meetings.** meeting notes at the end of this doc**

3. Academic improvement - potential updates and changes (Kate)

A link of an example has been shared with the staff. It is looking for students and parents to be aware that the student has a D or F. The hope is that a plan is developed for the student. This serves as MSA being in corrective action for Sped and gives us data prior to Sped referrals.

Our authorizer has asked us to make more data driven decisions. The hope is that this is a way to gather that data. When teachers meet as a student support team, they can look for intervention strategies and begin incorporating them. This is systematic data collection which makes it more accessible to other teachers, administrators, and the authorizer.

The idea is to begin a conversation between teacher and student to get an idea of how to support the student effectively.

1. Is there a timeline in place? Have them completed by the SST meeting.
2. When will the report for these be done? Is it part of SST or Academic Probation?
This is for both. The policy is tailored to the existing form, so a policy meeting may need to happen to reword the policy. It is also true that this

form may still need to be changed based on our needs as we try this over the school year.

3. Can this be completed one time by all the teachers for the one student? Right now having everyone do their own allows for more data collection and allows Kate to see what everyone is doing.
4. Finding time to call is difficult. Is sending an email appropriate? It is if finding time to call is difficult.

Teachers should change grades on the sheet as scores are entered.

Adjustments for an entire grade level could be looked as instruction driven. And having all the teachers call one parent or one teacher calling a majority of students may not be necessary.

When meeting with SST teams, adjustments should be made so teachers are meeting with the correct student group.

4. WBWF Updates? (CD)

- a. Review last year's report - need copies for the AC
- b. Report info or status for this year?

An emailed report from 19-20 (last year's report) and a timeline for the strategic report and plan was sent out this morning. This plan is due on December 15, 2021.

An invitation has been sent to parents and students to be a part of WBWF. At this time we are unsure if people have volunteered.

The internal group still needs volunteers. This would involve looking at data and thinking about the strategic plan for all and see what is included in the WBWF plan. This needs to be done by the November BOD meeting in order to bring a draft to the BOD. This will go to all staff and was on the staff sign up in August.

The strategic plan includes WBWF. These pieces are being viewed together. The first focus group is tomorrow morning for staff from 8-9 in the Great Hall. The parents is on Wednesday evening, and students will be trained in running these groups as well.

5. Recruiting Diverse Staff Update (CD)

- a. Is the task force meeting again?
- b. Other things in the works?

This should be folded into hiring practices. This should be ad hoc for goal setting. The list of groups is too long. What doesn't need a committee/taskforce. We want input from teachers, but want to take things off of your plates.

Our language needs to be inclusive, more than race and ethnicity. The state is looking for just race and ethnicity data.

6. Supplemental Online Learning Update?

No current update.

The state allows students to take up to 50% of their courses online. Currently we have 5 students participating.

It would be nice to build our capacity to offer these on our own.
There are things that can be looked at for summer enrichment to offer summer courses that could generate revenue.

7. Enrollment update (Joell will send)

8. Scheduling update (Kate)

The task force is looking ahead to next year.

9. 1st Fastbridge Inventory?

This is still in the plans. Lela is still working on getting access to Fastbridge.
There are three tests. Kids usually finish over two advisories. They can work on it at home.
We do not have a lot of benchmark or formative data, so it is good to have these.

10. Update on Annual Report?

This will go to the BOD for approval next week.
MCA data is questionable, but it indicates our achievement gap is widening.
Our finances are strong. We have licensed staff.
The gap is a problem we can take on. We can focus on this.
The report came together nicely.

Next meeting will be on November 8th

- WBWF/Strategic Planning
- Scheduling ideas for 22-23: planning for next year's electives should go on hold until we determine our schedule for next year. Departments can begin discussing/brainstorming ideas.
- MCA Testing Ideas: ELA in classes, 8th grade science in classes
- Field trip: busses? Anne Frank

Academics Committee Yearly Calendar

Month	Description
August	<ul style="list-style-type: none"> Should the first Academics Committee meeting be in August (decide at June mtg) Get BOD SAM Academic Goals, and after determining any additional goals, set a process for meeting those goals
September	<ul style="list-style-type: none"> 1st Fastbridge Inventory MCA results will go to the departments so that each department can determine how to approach their Academic Goals (For the 18-19 school year, this means Goals 1,2 and 5) When and how should they report the changes they made? Share last year's WBWF with SAM for the Annual Report Review - Admin sends new legislation/standards to the corresponding departments annually
October	<ul style="list-style-type: none"> Annual report due October 1 Review of last year's WBWF report to the Academic Committee
November	<ul style="list-style-type: none"> Review of last year's WBWF report to BOD in November meeting Departments should begin to plan for next year's electives and to detail a back-up plan in case of low enrollment in the elective classes
December	<ul style="list-style-type: none"> WBWF report due to Admin by Dec 1 and to MDE (mid-Dec) 12/18 Course lists and descriptions due to scheduling office 2nd Fastbridge Inventory
January	<ul style="list-style-type: none"> Office needs a list of classes offered by each department by the middle of the month (including AP and electives) 1/3/18 - AP class schedule available to students PSAT results can go to the departments Review Academic Agreements and Open House Expectations
February	<ul style="list-style-type: none"> Students sign up for their classes WBWF presentation and input from public
March	<ul style="list-style-type: none"> 3rd Fastbridge Inventory before Spring Break Report how AP signup process is proceeding Annual review = Policies 601 and 603
April	<ul style="list-style-type: none"> Educational Program Policy committee should review model policies #613-620 Professional Development Task force will have data to begin to plan for the following year
May	<ul style="list-style-type: none"> MCA snapshot results available Review PSAT(Dec) and ACT scores (if taken at MSA receive in May-June)

	<ul style="list-style-type: none"> Students can see their classes online
June	<ul style="list-style-type: none"> Academics and WBWF committee will make recommendations and present them to Board by looking at the MCA snapshots and determine Professional Development for the following school year Determine if we should have a meeting in August or September? Reflect on goal setting for next school year?
July	

Schedule Task Force
9/30/21

1. Current Schedule Review

[Schedule template.docx](#)

[Days.docx](#)

2. Positives about this schedule

Start and end time allowing for before school activities
 Block is useful for music classes
 Combination schedule
 For math a little bit everyday is good
 Block day math teaches 2 lessons
 Block days are good for test days
 Balance of the two kinds of days
 6th graders do well on for attention span on short periods of time
 Teacher prep is nice on block days
 Block days good for projects
 Block days for project based learning, group work
 Like the start time
 Extra time in block time
 Like the balance 47 minute days then project based or deeper analysis on block day
 Balance good for both MS/HS
 Advisory on Friday for study time
 Block days gives more time to connect with students
 Mix things up on block days, better for critical thinking
 Need breaks in block days
 Science likes it for labs
 Block advisory for assemblies

3. Things we would like change

Friday block day hard for pulling for sports
Buses arrive at 9:00 could we start earlier
Challenge for blocks when teachers do not get a prep
Overloads too many
10 day rotation (keep study skills)
Some kids have 3 different lunches
Split PE/Health
Zero hour opportunities access

4. Goals for next schedule

<https://docs.google.com/document/d/1oJ-1QpuTQQTiQssoFhzs-UUXpiJh7UmD9R8ctYYLvr8/edit>

5. Next meetings

10/28/21

11/15/21