- 1. Transfer Student Transcript Taskforce (Lisa) Notes will be attached at the meeting
  - A. We went through a few transcripts as a group and each took a few home to through before our next meeting. So we should have all of the seniors completed by April 11.
  - B. We will begin to look at the Juniors in the near future.
  - C. Create a new form so that students can go through the form themselves in advisory and Spanish class as necessary.
  - D. Large enrollment of new 9th graders:
    - 1. Should we increase 6th grade enrollment for the year 2020-2021?
    - 2. Should the BOD have a cutoff date for transfer students?
    - 3. What other things can we put in place in 9th grade to help them understand the MSA community?
- 2. Pass/Fail and Medical Absences Taskforce (Lisa and Joell the minutes will be included at the meeting)
  - A. We looked at 4 possible ways to weigh Pass/Fail grades and Option 4 seemed to be the best. Option 4 averages the percentages and weights the semesters equally. However, this is not what we use right now. (What should we do for current students who are P/F for this year? I can't remember if we discussed this?)
  - B. Pass/Failure is currently not calculated in the GPA and will not be.
  - C. Then we decided that P/F should only be used for TAs and we use Option 1 because the Modified Transcript makes more sense for students who are gone for medical reasons or come to MSA after the beginning of the year.
  - D. At our next meeting (April 4 at 8am) we will attempt to figure out how to use a Modified Transcript for Medical Absences.
- 3. Modified Transcript Taskforce (Emily the minutes will be included at the meeting)
- Activities Record Taskforce (Lisa/Noelle)
  Done until June Shannon is completing some tasks
- 5. WBWF/PD Taskforce (Tom) The minutes will be attached at the meeting
- 6. Course Registration Guidebook update (Emily)
- 7. Educational Program Policy will need to meet again to look at policies #613-620 to see if we need them to go with policy#616? (Cheri has sent out the doodle)

- 8. New Classes? Is there a process? Does there need to be a process? (Lisa)
- 9. Departments: Don't forget to work on your testing goals During department meetings this should be covered.
  - 10. Other?

Next Meeting:May 6, 8:00 A.M., room 4A