


Academics Committee Agenda

December 6, 2021

8:00 am - 9:00 am

Room 4D

Members: Michelle Kurkoski, Maggie Burggraaff, Emily Graveen, Isaac Johnson, Jeana Albers, Noah Langseth, Teresa Ward, Tara Richert, Kassie Larson, Wendell Sletten, Jennifer Heydt-Nelson, Cecelia Dodge, Lela Olson, Kate Hinton, Cody Schniepp, Tami Flowers

1. Working group update - online/July term/recovery (Kate)
 - a. Include notes from that group's meeting in these minutes
2. WBWF Updates -
 - a. committee notes or additional info? (CD)
3. Recruiting Diverse Staff Update (CD)?*
4. Strategic plan update (CD)*
5. First Fastbridge update? (LO or other admin covering)*
6. MCA testing and review/discussion (CD and IJ)*
7. Enrollment update (Kate)*
8. Scheduling update (Kate)
 - a. Poll results
 - b. Next steps?
 - c.  Schedule Framework Selection Process
9. Plan for review of the Academic Expectations Agreements?
10. Grading handbook discussion
11. Virtual Meetings?

***Denotes items shared with MK before the meeting so I can add it to the agenda early to allow committee members to read through the information. Please send me the information by the Friday before the meeting.**

Next meeting will be on January 3rd

- Items?
- Strategic Planning (BOD will have major pillars, AC may be a good group to review and adjust smart goals to meet pillars)
- PSAT

Academics Committee Yearly Calendar

Month	Description
August	<ul style="list-style-type: none"> ● Should the first Academics Committee meeting be in August (decide at June mtg) ● Get BOD SAM Academic Goals, and after determining any additional goals, set a process for meeting those goals
September	<ul style="list-style-type: none"> ● 1st Fastbridge Inventory ● MCA results will go to the departments so that each department can determine how to approach their Academic Goals (For the 18-19 school year, this means Goals 1,2 and 5) When and how should they report the changes they made? ● Share last year's WBWF with SAM for the Annual Report ● Review - Adminsends new legislation/standards to the corresponding departments annually
October	<ul style="list-style-type: none"> ● Annual report due October 1 ● Review of last year's WBWF report to the Academic Committee
November	<ul style="list-style-type: none"> ● Review of last year's WBWF report to BOD in November meeting ● Departments should begin to plan for next year's electives and to detail a back-up plan in case of low enrollment in the elective classes
December	<ul style="list-style-type: none"> ● WBWF report due to Admin by Dec 1 and to MDE (mid-Dec) ● 12/18 Course lists and descriptions due to scheduling office ● 2nd Fastbridge Inventory
January	<ul style="list-style-type: none"> ● Office needs a list of classes offered by each department by the middle of the month (including AP and electives) ● 1/3/18 - AP class schedule available to students ● PSAT results can go to the departments ● Review Academic Agreements and Open House Expectations
February	<ul style="list-style-type: none"> ● Students sign up for their classes ● WBWF presentation and input from public
March	<ul style="list-style-type: none"> ● 3rd Fastbridge Inventory before Spring Break ● Report how AP signup process is proceeding ● Annual review = Policies 601 and 603

April	<ul style="list-style-type: none"> ● Educational Program Policy committee should review model policies #613-620 ● Professional Development Task force will have data to begin to plan for the following year
May	<ul style="list-style-type: none"> ● MCA snapshot results available ● Review PSAT(Dec) and ACT scores (if taken at MSA receive in May-June) ● Students can see their classes online
June	<ul style="list-style-type: none"> ● Academics and WBWF committee will make recommendations and present them to Board by looking at the MCA snapshots and determine Professional Development for the following school year ● Determine if we should have a meeting in August or September? ● Reflect on goal setting for next school year?
July	