February 4, 2019 Agenda
Academic Meeting in room 4A
Present:

A.   Create a Task Force: Pass/Fail Grades (Lisa)
        Part One: Skyward
        This purpose of this taskforce is to look at the different options for calculating year long grades, when students have received a pass/fail grade. There are 4 different options available in skyward.
        Part Two: Long Term Medical Absences.
We need a procedure to determine how students should be graded when they miss school due to a diagnosed medical issue (this includes mental illness). This procedure might include some of the following: How to define short term and long term absences, when teachers should give pass/fail grades, when teachers should give no count grades for missed assignments, and to make suggestions as to what should happen for 504s that are for absence issues. This is obviously a hard thing to determine, because every case will be different. However, we should make able to create some general guidelines based on number of missing days, percentage of missing assignments or whether the class is a core class or a sequential class. My other suggestion is that there might be an automatic meeting triggered when a student has missed a certain amount of days, so that a team may agree upon how a student will be graded, in a timely manner, and so that parents know as well.

This taskforce should bring a recommendation to the Academic Committee by the May meeting.

B.   Create a Task Force: Modified Transcripts (Lisa)
        The purpose of this taskforce is to conclude whether MSA transcripts should indicate when classes have been modified. If the task force recommends that it should be done, they should also create a policy and procedure for implementation.

This taskforce should have their work completed by the May meeting.

C.   Which classes have caps on their enrollments? And how are those determined? This might include labs, size of the room, AP requirements and what else? (Cheri)

D.   New Student Academic Handbook/Grading Handbook update (Joell will be absent, but sent written updates)
        1.   Academic Agreements - I will send out to the Academics Committee members a copy of the incoming sixth grade agreement and incoming ninth grade agreement. These will be part of the enrollment registration when accepted letters are sent on February 25 to next year's new students (lottery is February 8 and Board approval of the lottery is February 19). I have completed the new 6, 7, 8, and 9th grade agreements for students who enroll on the first day of school. Waiting on grading handbook and information on pass/fail before working on agreements for students who begin during the school year.

2.   I am working on this but the Academics Committee members need to add input. I will send a draft of the handbook to members one week prior to the March meeting highlighting decision making areas

E.   Course Registration Guidebook update (Emily)

F.   Transfer Student Graduation Requirements Task Force Update (Lisa)
We have a meeting scheduled for February 12th.

G.   Activities Record Task Force Update (Lisa and Noell) -
Our meeting was cancelled because school was cancelled and we have rescheduled one for the end of February.

H.   World's Best Workforce Update/PD (Tom)

I.   Registration Update (Joell)
    1.   Teacher schedule 2019-20/class registration - I have a draft of the teacher schedule for next year. Not ready to send to staff until determining class placement based on registration from junior/seniors deadline was January 25; sophomores-January 30, and freshmen-February 8.
    2.   AP course registration; number of students who applied for AP courses; AP Bio-over 60; AP Chemistry-30, AP Physics-19, AP Calculus AB-26, AP Calculus BC-10, AP Statistics-23, AP Psychology-29, AP Human Geography-17, AP Studio Art-14, AP Spanish-8 (four not sure), AP Lit-32. A few of the teachers have approved students. All students will be receiving an AP contract by mid-February for each class with expectations and summer homework information.

J.   Grant Requests 8:30 (Tom)

Upcoming issues:
Next meeting: March 4, 8am in room 4A