

October 1, 2018
Academic Committee Agenda

Present:

1. AP Taskforce: Joell 8:01
 - A. This taskforce has been created and Lauren Zachman is the Chair
2. High School Transcript Changes: Joell 8:03 (Documents #1a, 1b and 1c)
3. High School Classes Taken in Middle School: Joell 8:08 (Document #2)
4. Activities Transcript Verification: Lisa and Joell (Documents #3a, 3b and 3c) 8:15
 - A. Should transcripts contain a list of activities?
 - B. There have been some transcripts where the activities have been listed incorrectly. As a result, these questions have been brought forward:
 1. Is there an official policy stating what is and isn't allowed on a transcript? If so, where is the policy located?
 2. What is the process for reporting an error?
 3. Are only lettering activities allowed on transcripts? What about clubs where only the President is allowed to letter? What if you can letter, but do not? Does that still belong on the transcript?
 4. What activity is worthy to achieve letter earning status?
 - C. Joell looked into this and I have attached her suggestions and her two samples.
 - D. Should this be a taskforce? (This is an issue of time because students are applying to college)
5. Spanish Passing Policy: Kassie 8:25

Students who are following the standard course sequence will be allowed to continue to the next level as long as they earn a final year course grade of C- or higher. Students who are unable to achieve the required minimum grade at the end of the year, must repeat that course the following school year. Students are required to take and pass each level in order to meet MSA's graduation requirements.
6. WBF update: Tom 8:30
7. Fastbridge/Progress Monitoring: Tom 8:33
8. Professional Development: Tom 8:36
9. HS students who enroll late: Joell 8:38
10. Academic Goals: Lisa (Document 4) 8:40

- A. There is a template that departments can use to look at, evaluate, and create a plan to meet the goals as necessary.
 - B. Each department will submit a plan to the Director and the Academic Committee by November 30.
 - C. I included a copy of the template if you want to look at it.
 - D. Emily is working to try to figure out ways to disseminate the information in a meaningful manner to the departments. This is the first year that we are really attempting to look at the data in this manner, so it is a process that we are working on as we go.
 - E. Additional time for Math, Science and English Departments
 - F. Suggestions for Improvements?
 - G. Who is working on Goal 4?
11. Merit Promotion Policy: Lisa 8:46
- A. The BOD approved it as an addendum to the Student Handbook and we will be adding it to one of the educational policies to give the force of a policy. We looked at it at the last meeting.
12. Curriculum Review Process: Lisa 8:47
- A. Curriculum Maps: We ran out of time at the last staff meeting to decide which curriculum map to use, or if we should let teachers decide themselves. We will discuss it at the next staff meeting.
 - B. Tom and I worked to create a Cycle of Curriculum (and textbook) review. The teachers were fine with it and I have attached a copy here as well. (Document #5)

New Items:

Items for November:

- a. Should TAs receive credit (Lisa)
- b. Spanish Class Names (Kassie)

Next Meeting: November 5 at 8 am in room 4A

