

MSA Academics Committee Meeting - Minutes
Wednesday, November 18, 2015, 7:45am, Room 10

In attendance:

Romelle Pornschloegl, John Gawarecki, Steve Pullar (Science), Hannah Kostichka (SPED), Cathy Moos (SPED), Maria Sustic (Spanish), Maggie Burggraaff (English), Molly Molitor (PE/Health), Jen Heydt-Nelson (Art), Bronwen Williams (Math), Jerry Shelton (Music), Marci Patchett (Parent), Noelle Haland (Chair)

John shared draft of 2014/15 WBWF report

- To the section “Identified Needs Based on Data,” add part about Child Find process and individual conferences.
- Under “Systems, Strategies and Support Category” and “Teachers and Principals,” clarify that MSA *has a process* for a director evaluation.
- For the “District” section, add description of the following:
 - Graduation requirements
 - Curriculum mapping that correlates with state standards & link to the resource drive
 - New school schedule
 - Description of various faculty/staff meetings (ie. separate buildings, individual departments, entire staff)
- John will send committee draft electronically for a final review before submitting to MDE

Discussion of 2015/16 WBWF

- We need to call a public meeting for this school year soon, using (and updating, if necessary) Jenn Reichl’s presentation from last year.
- Identify goals, starting with public meeting and then in committee; use MDE rubric for goal-setting (2 growth & 1 achievement gap goals)
- Review results of public meeting at January staff meeting (John and Romelle)
- ACTION ITEM: John, Romelle and Noelle will meet/talk to create an agenda for public meeting and to schedule/publicize it.

ELL goal discussion

- This year will be a “growth year” and the goal may not be able to be written in a “SMART” way for the 2015/16 WBWF report
- Identify all ELL students
- Establish a baseline using MMR data

Next goal of Academics Committee is vertical & horizontal curriculum mapping/sequencing

- Sequencing within departments (vertical) is already solid, so next step is to share between departments (horizontal) to identify potential points of collaboration across disciplines.
- Some concerns
 - What format?
 - How specific must departments be in exact aspects of curriculum map?
 - This is time-consuming for faculty - where to find time for this?
- Some disagreement about how to take next steps
 - Schedule timeline for all departments to start sharing their sequences in pairs until all have met with all others?

- Each department share what they have with administration instead of each department meeting with each other?
- May be best to collaborate by grade? (If so, this might require grade-based faculty meetings as well.)
- We agreed that sharing what you teach will create a common ground as a starting point, so that next year we can progress to more grade-based collaboration. Horizontal collaboration is a good long-term goal.
- Next steps
 - Romelle will manage documentation (which meshes with other goals of updating PSEO equivalencies & college profiles sent to colleges & universities).
 - John will search for whatever departmental documentation already exists.
 - Romelle will request that all departments share their **updated** documentation on the R-drive, if necessary.

ACTION ITEMS

1. TEACHERS: Be sure departmental curriculum sequences are updated & loaded on the R-drive.
2. TEACHERS: Bring whatever you have so far for 2016/17 course offerings (including possible electives).
3. JOHN: Bring update on ELL teacher.
4. JOHN: Collate department curriculum sequences that should already exist.
5. ROMELLE: Bring update on school profile revamp.
6. ALL MEMBERS: Read and respond to final WBWF draft from John.

TOPICS FOR NEXT MEETING

- AP discussion
- Electives for next year
- Update on curriculum mapping
- Update on ELL issue

NEXT MEETING: Wednesday 12/2/15 at 7:45am (room 10)